



## Ohio Administrative Code Rule 4301:1-1-77 Notice of meetings.

Effective: August 31, 2016

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This rule is adopted in compliance with and under the authority of division (F) of section 121.22 of the Revised Code.

Any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings by consulting with the Ohio liquor control commission website ([lcc.ohio.gov](http://lcc.ohio.gov)), or by writing to the following address: "Liquor Control Commission, 77 South High Street, Eighteenth Floor, Columbus, Ohio 43215."

(A) Any representative of the news media may obtain notice of all special meetings by requesting in writing that such notice be provided. The request shall provide the name of the individual media representative to be contacted and an email or mailing address.

(B) The liquor control commission shall maintain a list of all representatives of the news media who have requested notice of special meetings pursuant to this rule.

(C) In the event of a special meeting not of any emergency nature, the liquor control commission shall notify all media representatives on the list of such meeting by sending an email or written notice four calendar days prior to the day of the special meeting.

(D) In the event of a special meeting of an emergency nature, the liquor control commission shall notify the clerk of the state house press.

(E) Any person may receive notice of all meetings of the liquor control commission at which specific subject matters are scheduled to be discussed.

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