



Ohio Administrative Code Rule 4501:7-1-07 Examinations.

Effective: [March 1, 2021](#)

(A) Under division (C)(3) of section 4749.03 of the Revised Code, the qualifying agent will be notified by e-mail of available exam dates once licensing requirements are met. All exams are held at 1970 west Broad street, Columbus, OH 43223. If the qualifying agent fails to appear for an examination, except as provided herein, the application may be denied and a new application together with a new fee shall be required.

At the director's discretion, proctored qualifying agent exams can be provided if the applicant resides in a different state or is unable to sit for the exam in Columbus. If the qualifying agent has been approved for a proctored exam, the department will determine the exam location and the qualifying agent will be responsible for any additional fees.

(B) If the applicant's failure to appear for the scheduled examination is due to illness, the applicant shall be admitted to the next scheduled examination. No applicant shall be excused from taking the scheduled examination for any other reason than illness, unless in the department's judgment, the applicant would suffer undue hardship thereby. Examination fees are non-refundable.

(C) Upon appearing for the examination, the identity of the applicant shall be verified by producing for inspection a driver's license or other photographic identification acceptable to the department of public safety (department).

(D) The examination devised by the department shall test the applicant on knowledge of Chapter 4749. of the Revised Code, the rules promulgated thereunder, and other aspects of the private investigation and/or security services business.

(E) An applicant will be given up to ninety days and no more than three attempts following the notification of eligibility to pass the examination or the application shall be denied and a new application together with a new fee shall be required.



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(F) The department may waive examination and experience verification requirements for a new licensee, partner in a partnership, or a qualifying agent if the applicant previously qualified a business for licensure within six months of the date of application.