



Ohio Administrative Code Rule 4713-1-16 Abandonment of applications.

Effective: January 1, 2026

(A) An application for a license, permit, or registration issued by the board shall be deemed abandoned, and an applicant shall be required to submit a new application and fee, where applicable, if any of the following apply:

(1) The application remains incomplete for a period of six months from the date the applicant is notified of any deficiency;

(2) The applicant fails to pass any necessary examination(s) within twelve months from the date the applicant is initially scheduled to take the examination(s);

(3) The applicant has been in an exam eligible status and fails to schedule or appear for examination for a period of six months; or

(4) The applicant fails to meet any other license requirement within twelve months from the date the applicant is notified of the deficiency.

(B) All notices required under this section shall be sent to the electronic mail address of the applicant on file with the board. Notice shall be deemed complete upon transmission of the electronic mail.
