

Ohio Administrative Code Rule 4717-14-08 Reporting requirements.

Effective: January 6, 2018

The funeral director actually in charge or institutional depositor reporting to the automated reporting and payment systemshall submit a report on a quarterly basis as follows:

- (A) Calendar quarterly reporting
- (1) First quarter: January first through March thirty-first

Mandatory reporting period for first quarter April first through May thirty-first

(2) Second quarter: April first through June thirtieth

Mandatory reporting period for second quarter July first through August thirtieth

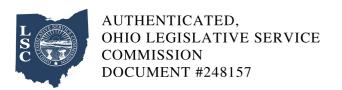
(3) Third quarter: July first through September thirtieth

Mandatory reporting period for third quarter October first through November thirtieth

(4) Fourth quarter: October first through December thirty-first

Mandatory reporting period for fourth quarter January first through March first

- (B) The quarterly reporting requirement for the preneed recovery fund established by the board does not replace or eliminate the annual reporting requirement as described under Chapter 4717-10 of the Administrative Code.
- (C) In the event that a funeral director actually in charge or institutional depositor cannot electronically submit a report using the automated reporting and payment system, the licensee shall immediately contact the board to determine a mutually acceptable method of reporting. The licensee



or institutional depositor must document in writing to the board the reasons that caused inability to submit the required information.