



Ohio Administrative Code

Rule 4723-24-04 Continuing education requirements.

Effective: September 30, 2024

(A) Except in the case of the first renewal of a current, valid certificate to practice as a certified doula, to be eligible to renew a certificate, a certified doula shall complete ten contact hours of continuing education, as defined in 4723-24-01, of the Administrative Code, during each certification period. For each reporting period, at least four of the required hours of continuing education must be training on racial bias, health disparities, and cultural competency. The remaining six hours should relate to other topics relevant to the doula's practice.

(B) A certified doula who requests that the certificate be placed on inactive status shall not be required to meet the continuing education requirement for the period of time the certificate is on inactive status. To reactivate the certificate the certified doula shall complete ten hours of continuing education that meet the requirements as set forth in paragraph (A) of this rule, during the twenty-four months immediately prior to the application for reactivation.

(C) The holder of a lapsed certificate shall complete ten hours of continuing education that meet the requirements of paragraph (A) of this rule during the twenty-four months immediately prior to the application for reinstatement of the certificate.

(D) A certified doula shall verify completion of the continuing education required by this rule on the "Certified Doula Renewal Application" or "Certified Doula Reactivation and Reinstatement Application" for certificate renewal, reactivation or reinstatement, and at the discretion of the board, may be required to show proof of completion of the continuing education. Failure to verify or provide proof of completion shall result in ineligibility to renew, reactivate, or reinstate a certificate until proof of completion of the continuing education requirements is provided to the board.

(E) A certified doula who earns more than the number of contact hours of continuing education required for a single reporting period can apply up to five of the excess hours to satisfy future continuing education requirements.



(F) A certified doula who is ineligible to renew or reinstate a certificate due to failure to meet the continuing education requirements may be required to show completion of the required number of ten hours of continuing education, that meets the requirements of this rule, before their certificate is renewed or reinstated by the board.

(G) A certified doula may use a waiver to satisfy the continuing education requirement only one time, and must notify the board in writing requesting the waiver. Once requested the waiver cannot be rescinded and use of the waiver shall be documented on the board certified doula's record.

(H) The calculation of continuing education hours based on credit hours earned in an academic institution is as follows:

(1) For credit hours earned on an academic quarter system, one credit hour is equivalent to ten continuing education hours;

(2) For credit hours earned on an academic trimester system, one credit hour is equivalent to twelve continuing education hours;

(3) For credit hours earned on an academic semester system, one credit hour is equivalent to fifteen continuing education hours; and

(4) For credit hours that have not been identified as quarters, semesters, or trimesters, one credit hour is equivalent to ten continuing education hours.

(I) Educational activities that satisfy the requirements of this rule are set forth in rule 4723-24-01 of the Administrative Code.

(J) The board may conduct a retrospective audit of any holder of a certificate to practice as a certified doula to determine compliance with this rule. The audit shall be conducted according to rule 4723-14-07 of the Administrative Code. A certified doula shall retain proof of completion of continuing education that meets the requirements of rule 4723-24-01 of the Administrative Code, for a period of six years.



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(K) A certified doula who is engaged in active military duty may be eligible for an extension of time to complete continuing education as provided in rule 4723-2-04 of the Administrative Code.