



Ohio Administrative Code

Rule 4723-26-03 Community health worker certification by endorsement.

Effective: February 1, 2025

(A) An applicant for community health worker certification by endorsement shall satisfy the following:

(1) Submit a completed "Certified Community Health Worker by Endorsement Application," and the certification application fee required by sections 4723.08 and 4723.88 and Chapter 4796. of the Revised Code;

(2) Submit to a criminal records check completed by the bureau of criminal identification and investigation;

(3) The applicant has not surrendered or had revoked a license, out-of-state occupational license, or government certification because of negligence or intentional misconduct related to the applicant's practice as a community health worker;

(4) The applicant has not been convicted of, found guilty pursuant to a judicial finding of, or plead guilty to a criminal offense for which a licensing authority may deny an application for a license or government certification or that would otherwise disqualify the applicant for the license or government certification under the applicable law of this state governing the profession, occupation, or occupational activity for which the applicant is applying;

(5) Submit any other documentation required by the board.

(B) Pursuant to section 4796.03 of the Revised Code, the board shall issue a community health worker certificate in accordance with Chapter 4796. of the Revised Code to an applicant if the applicant holds a substantially similar out-of-state occupational license to engage in practice as a community health worker, or, holds a government certification to engage in practice as a community health worker from one of the uniformed services or from a state that does not issue a license for practice as a community health worker, if the applicant:



- (1) Has held the license or government certification for at least one year immediately preceding the date the application is submitted to the board;
- (2) Has been actively engaged in practice as a community health worker for at least one of the five years immediately preceding the date the application is submitted to the board;
- (3) Is in good standing in all jurisdictions in which the applicant holds the license or government certification; and
- (4) Was required to satisfy minimum education, training, or experience requirements or pass an examination to receive the license or government certification.

The applicant shall have verification of licensure or government certification to practice as a community health worker submitted directly to the board from the issuing state or uniformed services. The applicant shall also have verification of having been actively engaged in practice as a community health worker for at least one of the past five years submitted directly to the board by the employer or employer designee for whom the applicant practiced as a community health worker.

(C) Pursuant to section 4796.04 of the Revised Code, the board shall issue a community health worker certificate in accordance with Chapter 4796. of the Revised Code to an applicant who has held a private certification as a community health worker in a state that does not issue an occupational license or governmental certification to practice as a community health worker, if the applicant:

- (1) Held the private certification for at least two years immediately preceding the date the application is submitted;
- (2) Has been actively engaged in practice as a community health worker in a state that does not issue an occupational license or government certification to practice as a community health worker, for at least two of the five years immediately preceding the date the application is submitted; and
- (3) Is in good standing with the private organization that issued the private certification.



The applicant shall have verification of private certification as a community health worker submitted directly to the board by the private organization that issued the certification. The applicant shall also have verification of having been actively engaged in practice as a community health worker for at least two of the past five years, submitted directly to the board by the employer or employer designee for whom the applicant practiced as a community health worker.

(D) Pursuant to section 4796.05 of the Revised Code, the board shall issue a community health worker certificate in accordance with Chapter 4796. of the Revised Code to an applicant who, for at least three of the five years immediately preceding the date the application is submitted to the board, has been actively engaged in practice as a community health worker, in either:

(1) A state that does not issue an occupational license or government certificate to practice as a community health worker, or

(2) Service of the uniformed services.

The applicant shall have verification of having been actively engaged in practice as a community health worker for at least three of the past five years submitted directly to the board by the employer or employer designee or the uniformed services for whom the applicant practiced as a community health worker.

(E) The board may propose to deny certification by endorsement pursuant to an adjudication conducted in accordance with Chapter 119. of the Revised Code.

(F) If an applicant for certification by endorsement as a community health worker fails to meet the requirements for certification within one year from the date the application is received, or the application remains incomplete for one year, the application shall be considered void and the fee forfeited. The application shall state the circumstances under which forfeiture may occur.