



## Ohio Administrative Code Rule 4729:3-2-01 Registration Procedures.

Effective: November 20, 2017

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(A) An applicant for registration as a pharmacy technician trainee shall:

(1) Comply with all requirements set forth in section 4729.92 of the Revised Code.

(2) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(3) Submit a complete application for registration, in a manner determined by the board, that includes:

(a) The required application fee of twenty-five dollars.

(b) Documentation, as specified by the board, that the applicant meets the following requirements:

(i) Has a high school diploma, a certificate of high school equivalence, a foreign school diploma that is equivalent to a U.S. high school diploma or has been employed continuously since prior to April 8, 2009, as a pharmacy technician without a high school diploma or certificate of high school equivalence;

(ii) Is at least eighteen years of age; and

(iii) If the applicant has a foreign school diploma that is equivalent to a U.S. high school diploma, the applicant shall submit evidence of successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule 4729:3-2-05 of the Administrative Code.

(c) Any additional information or documentation as determined by the board.



(B) An applicant for registration as a registered pharmacy technician shall:

(1) Comply with all requirements set forth in section 4729.90 of the Revised Code.

(2) Complete an approved training program pursuant to rule 4729:3-3-02 of the Administrative Code or the education and training requirements set forth in division (E)(1) of section 4729.90 of the Revised Code.

(3) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(4) Submit a complete application for registration, in a manner determined by the board, that includes:

(a) The required application fee of fifty dollars;

(b) Except for applicants currently registered as pharmacy technician trainees, documentation, as specified by the board, that the applicant meets the following requirements:

(i) Has a high school diploma, a certificate of high school equivalence, a foreign school diploma that is equivalent to a U.S. high school diploma or has been employed continuously since prior to April 8, 2009, as a pharmacy technician without a high school diploma or certificate of high school equivalence;

(ii) Is at least eighteen years of age; and

(iii) If the applicant has a foreign school diploma that is equivalent to a U.S. high school diploma, the applicant shall submit evidence of successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule 4729:3-2-05 of the Administrative Code.

(c) Any of the following documentation:



(i) An attestation signed by the pharmacy's responsible person where the applicant was educated and trained that the applicant has successfully completed the education and training requirements set forth in division (E)(1) of section 4729.90 of the Revised Code.

A responsible person shall not be required to attest to the applicant's education and training in non-sterile compounding. Training and education for non-sterile compounding shall be completed by registered technicians that perform non-sterile compounding in accordance with rule 4729:3-3-03 of the Administrative Code.

(ii) An attestation or certificate of completion signed by the program director that the applicant has successfully completed an approved training program in accordance with paragraph (A)(1) or (A)(2) of rule 4729:3-3-02 of the Administrative Code.

(iii) A record of training and education pursuant to paragraph (B)(3) of rule 4729:3-3-02 of the Administrative Code signed by the program director and responsible person that the applicant has successfully completed an approved training program in accordance with paragraph (A)(3) of rule 4729:3-3-02 of the Administrative Code.

(d) Any additional information or documentation as determined by the board.

(C) An applicant for registration as a certified pharmacy technician shall:

(1) Comply with all requirements set forth in section 4729.90 of the Revised Code.

(2) Complete an approved training program pursuant to rule 4729:3-3-02 of the Administrative Code or the education and training requirements set forth in division (E)(2) of section 4729.90 of the Revised Code.

(3) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(4) Submit a complete application for registration, in a manner determined by the board, that includes:



- (a) The required application fee of fifty dollars;
- (b) Documentation, as specified by the board, that the applicant has a current pharmacy technician certification from an organization that has been recognized by the board.
- (c) Except for applicants currently registered as pharmacy technician trainees, documentation, as specified by the board, that the applicant meets the following requirements:
  - (i) Has a high school diploma, a certificate of high school equivalence or a foreign school diploma that is equivalent to a U.S. high school diploma;
  - (ii) Is at least eighteen years of age; and
  - (iii) If the applicant has a foreign school diploma that is equivalent to a U.S. high school diploma, the applicant shall submit evidence of successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule 4729:3-2-05 of the Administrative Code.
- (d) Any of the following documentation:
  - (i) An attestation signed by the pharmacy's responsible person where the applicant was educated and trained that the applicant has successfully completed the education and training requirements set forth in division (E)(2) of section 4729.90 of the Revised Code.

A responsible person shall not be required to attest to the applicant's education and training in non-sterile compounding and sterile compounding, including the preparation and mixing of intravenous drugs to be injected into a human being. Training and education for non-sterile compounding and sterile compounding shall be completed by certified pharmacy technicians that perform non-sterile compounding and sterile compounding in accordance with rule 4729:3-3-04 of the Administrative Code.

- (ii) An attestation or certificate of completion signed by the program director that the applicant has



successfully completed an approved training program in accordance with paragraph (A)(1) or (A)(2) of rule 4729:3-3-02 of the Administrative Code.

(iii) A record of training and education pursuant to paragraph (B)(3) of rule 4729:3-3-02 of the Administrative Code signed by the program director and responsible person that the applicant has successfully completed an approved training program in accordance with paragraph (A)(3) of rule 4729:3-3-02 of the Administrative Code.

(e) Any additional information or documentation as determined by the board.

(D) A registration for a pharmacy technician trainee is valid for one year from the date of registration. Registration is not renewable, but an individual may reapply for registration if the individual's previous registration has lapsed for more than five years or the board grants its approval. An individual that is permitted to reapply for registration as a pharmacy technician trainee shall comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code, unless otherwise determined by the board.

A registration for a pharmacy technician trainee is no longer valid if an individual receives a registration to practice as a registered pharmacy technician or certified pharmacy technician.

(E) An initial registration for a registered pharmacy technician and certified pharmacy technician is valid until the renewal date set forth in rule 4729:3-2-03 of the Administrative Code.

(F) Failure to complete all application requirements within thirty days after being notified by the board may result in the application being deemed abandoned as defined in rule 4729:3-1-01 of the Administrative Code.

(G) Registration fees for veterans shall be waived upon submission of the appropriate documentation. Documentation required to obtain a fee waiver will be published on the state board of pharmacy's web site: [www.pharmacy.ohio.gov](http://www.pharmacy.ohio.gov).