



Ohio Administrative Code Rule 4729:3-2-01 Registration procedures.

Effective: April 19, 2024

(A) An applicant for registration as a pharmacy technician trainee shall:

(1) Comply with all requirements set forth in section 4729.92 of the Revised Code.

(2) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(3) Submit a complete application for registration, in a manner determined by the board, that includes:

(a) The required application fee of twenty-five dollars, including any transaction fee as required by section 125.18 of the Revised Code.

(b) Documentation, as specified by the board, that the applicant meets the following requirements:

(i) Has a high school diploma, a certificate of high school equivalence, a foreign school diploma that is equivalent to a U.S. high school diploma or has been employed continuously since prior to April 8, 2009, as a pharmacy technician without a high school diploma or certificate of high school equivalence;

(ii) Is at least eighteen years of age.

(c) Notwithstanding the requirements of paragraph (A)(3)(b) of this rule, the board may register as a pharmacy technician trainee an applicant who is seventeen or eighteen years of age and does not possess a high school diploma or certificate of high school equivalence if the applicant is enrolled in a career-technical school program that is approved by the board and conducted by a city, exempted village, local, or joint vocational school district.



(d) Any additional information or documentation as determined by the board.

(4) A pharmacy technician trainee licensed or registered in another state may apply for registration by reciprocity by complying with the requirements listed in paragraphs (A)(1) to (A)(3) of this rule.

(B) An applicant for registration as a registered pharmacy technician shall:

(1) Comply with all requirements set forth in section 4729.90 of the Revised Code.

(2) Comply with either of the following:

(a) Have completed an approved training program pursuant to rule 4729:3-3-02 of the Administrative Code; or

(b) Hold a pharmacy technician registration or license issued by another state and have actively worked as a pharmacy technician for at least one year within the previous five years of application.

(3) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(4) Submit a complete application for registration, in a manner determined by the board, that includes:

(a) The required application fee of fifty dollars, including any transaction fee as required by section 125.18 of the Revised Code;

(b) Except for applicants currently registered as pharmacy technician trainees, documentation, as specified by the board, that the applicant meets the following requirements:

(i) Has a high school diploma, a certificate of high school equivalence, a foreign school diploma that is equivalent to a U.S. high school diploma or has been employed continuously since prior to April 8, 2009, as a pharmacy technician without a high school diploma or certificate of high school equivalence;



(ii) Is at least eighteen years of age; and

(iii) If the applicant has a foreign school diploma that is equivalent to a U.S. high school diploma, the applicant shall submit evidence of successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule 4729:3-2-05 of the Administrative Code.

(c) Paragraph (B)(4)(b)(iii) of this rule shall not apply if the applicant complies with any of the following:

(i) Submits a diploma or transcript demonstrating completion of an associate degree or higher from an accredited college, junior college, community college, or university in the United States.

(ii) Submits verification of active professional license or registration issued under the following chapters of the Revised Code: 4715., 4723., 4725., 4729., 4730., 4731., 4732., 4734., 4741., 4744., 4753., 4755., 4757., 4759., 4760., 4761., 4762., 4774., 4778., 4779., 4783.

(iii) Submits verification of an active professional license or registration from another state that permits the applicant to engage in the same profession, occupation, or occupational activity as any license or registration issued by an agency listed in paragraph (B)(4)(c)(ii) of this rule.

(iv) Submits an attestation signed by the responsible person, or the equivalent in the state where the technician is registered, of the pharmacy where the technician is actively employed or was employed in the five years prior to the date of submission of an application. The responsible person must complete the required attestation form provided by the board and attest to their personal observation that the technician applicant demonstrates the required proficiency (reading, listening, speaking, and writing) in the english language to practice safely and effectively as a registered pharmacy technician.

(v) Submits documentation of any other board approved method for demonstrating english language proficiency.



(d) Any of the following documentation:

(i) An attestation, certificate of completion, or other board approved documentation that the applicant has successfully completed an approved training program in accordance with rule 4729:3-3-02 of the Administrative Code.

(ii) Documentation, as determined by the board, demonstrating compliance with the reciprocity requirements of paragraph (B)(2)(b) of this rule.

(e) Any additional information or documentation as determined by the board.

(C) An applicant for registration as a certified pharmacy technician shall:

(1) Comply with all requirements set forth in section 4729.90 of the Revised Code.

(2) Comply with either of the following:

(a) Have completed an approved training program pursuant to rule 4729:3-3-02 of the Administrative Code;

(b) Hold a pharmacy technician registration or license issued by another state and have actively worked as a pharmacy technician for at least one year within the previous five years of application; or

(c) Holds a current pharmacy technician certification from an organization that has been recognized by the board for at least two years immediately preceding the date the application is submitted and has been actively practicing as a pharmacy technician in a state that does not issue a pharmacy technician license or registration for at least two of the five years immediately preceding the date the application is submitted.

(3) Comply with the criminal records check requirements pursuant to rule 4729:3-2-02 of the Administrative Code.

(4) Submit a complete application for registration, in a manner determined by the board, that



includes:

- (a) The required application fee of fifty dollars, including any transaction fee as required by section 125.18 of the Revised Code, except as provided in rule 4729:3-2-03 of the Administrative Code;
- (b) Documentation, as specified by the board, that the applicant has a current pharmacy technician certification from an organization that has been recognized by the board.
- (c) Except for applicants currently registered as pharmacy technician trainees, documentation, as specified by the board, that the applicant meets the following requirements:
 - (i) Has a high school diploma, a certificate of high school equivalence or a foreign school diploma that is equivalent to a U.S. high school diploma;
 - (ii) Is at least eighteen years of age; and
 - (iii) If the applicant has a foreign school diploma that is equivalent to a U.S. high school diploma, the applicant shall submit evidence of successful completion of the "Test of English as a Foreign Language, Internet-based test" (TOEFL iBT) pursuant to rule 4729:3-2-05 of the Administrative Code.
- (d) Paragraph (C)(4)(c)(iii) of this rule shall not apply if the applicant complies with either of the following:
 - (i) Submits a diploma or transcript demonstrating completion of an associate degree or higher from an accredited college, junior college, community college or university in the United States.
 - (ii) Submits verification of active professional license or registration issued under the following chapters of the Revised Code: 4715., 4723., 4725., 4729., 4730., 4731., 4732., 4734., 4741., 4744., 4753., 4755., 4757., 4759., 4760., 4761., 4762., 4774., 4778., 4779., 4783.
 - (iii) Submits verification of an active professional license or registration from another state that permits the applicant to engage in the same profession, occupation, or occupational activity as any



license or registration issued by an agency listed in paragraph (C)(4)(d)(ii) of this rule.

(iv) Submits an attestation signed by the responsible person, or the equivalent in the state where the technician is registered, of the pharmacy where the technician is actively employed or was employed in the five years prior to the date of submission of an application. The responsible person must complete the required attestation form provided by the board and attest to their personal observation that the technician applicant demonstrates the required proficiency (reading, listening, speaking, and writing) in the english language to practice safely and effectively as a certified pharmacy technician.

(v) Submits documentation of any other board approved method for demonstrating english language proficiency.

(e) Any of the following documentation:

(i) An attestation, certificate of completion, or other board approved documentation that the applicant has successfully completed an approved training program in accordance rule 4729:3-3-02 of the Administrative Code.

(ii) Documentation, as determined by the board, demonstrating compliance with the reciprocity requirements of paragraphs (C)(2)(b) and (C)(2)(c) of this rule.

(f) Any additional information or documentation as determined by the board.

(D) Pursuant to section 4729.921 of the Revised Code, a registration for a pharmacy technician trainee is valid for eighteen months from the date of issuance.

(E) A pharmacy technician trainee that fails to meet the education and training requirements during the trainees initial registration period, may apply for reinstatement of their registration by submitting an application and required fee as required by paragraph (A) of this rule.

(F) Pursuant to section 4729.96 of the Revised Code, a limited or restricted registration may be issued to an applicant upon the determination of the board.



(G) An initial registration for a registered pharmacy technician and certified pharmacy technician is valid until the renewal date set forth in rule 4729:3-2-03 of the Administrative Code.

(H) Failure to complete all application requirements within thirty days after being notified by the board may result in the application being deemed abandoned as defined in rule 4729:3-1-01 of the Administrative Code.

(I) Registration fees for veterans shall be waived upon submission of the appropriate documentation. Documentation required to obtain a fee waiver will be published on the state board of pharmacy's web site: www.pharmacy.ohio.gov.