AUTHENTICATED,
OHIO LEGISLATIVE SERVICE
COMMISSION
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Ohio Administrative Code

Rule 4731-10-07 Continuing medical education audits.

Effective: October 31, 2026

(A) The board may conduct an audit of a licensee or certificate holder to determine compliance with CME requirements.

(1) The board will notify the licensee or certificate holder of the audit by sending an email to the email address on record with the board;

(2) The audit notice will reference the reporting period for which the licensee or certificate holder is required to provide proof of completion of CME;

(3) Within fourteen days of the audit notice, the licensee or certificate holder shall acknowlege the audit notice;

(4) Within thirty days of the audit notice the licensee or certificate holder shall submit evidence of completion of continuing education for the specified period to the board.

(B) If the documentation submitted to the board by the licensee or certificate holder in response to an audit notice indicates noncompliance with the CME requirements, the board shall send notice of noncompliance to the licensee or certificate holder. The notice shall indicate any action(s) the licensee or certificate holder may be required to take.

(C) Failure to respond to an audit notice, or any subsequent board communications, may be investigated.

(D) Failure to submit documents shall constitute a violation of section 4731.282 of the Revised Code and section 4731.22 of the Revised Code.