AUTHENTICATED,
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COMMISSION
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# Ohio Administrative Code

## Rule 4731-10-08 Evidence of continuing medical education.

Effective: October 31, 2026

(A) Each licensee or certificate holder applying for license renewal or license reinstatement shall certify completion of the requisite hours of CME pursuant to the rules in this chapter.

(B) Licensees and certificate holders have a continuing obligation to maintain detailed records of CME hours completed. The licensee or certificate holder shall obtain verification of completion of CME activities. At a minimum, verification shall include, but is not limited to, certificates of completion or transcripts from the institution. Records of all CME undertaken shall be retained by the licensee or certificate holder for two years after the end of the CME period and shall be made available to the board upon request.

(C) Licensees seeking to receive credit pursuant to paragraph (A)(6) of rule 4731-10-02 of the Administrative Code shall maintain a log of their qualifying activities. The log shall indicate the dates the health care services were provided, the number of hours spent providing health care services on those dates, and the location where the health care services were provided.

(D) Notwithstanding the provisions of paragraph (B) of this rule, licensees and certificate holders shall not destroy or otherwise make unavailable written documentation of CME activity after the board has requested verification of CME pursuant to rule 4731-10-07 of the Administrative Code or section 4731.22 of the Revised Code. Upon verification that all CME requirements have been met, the applicant or licensee or certificate holder may destroy the requested records.

(E) Nothing in this rule shall limit the board's authority to investigate and take action under section 4731.22 of the Revised Code.