



Ohio Administrative Code Rule 4732-1-02 Application for licensure.

Effective: January 1, 2025

(A) All applicants for licensure as a psychologist, independent school psychologist, or school psychologist shall file with the executive director of the board a written application, under oath, in a format prescribed by the board and accompanied by the appropriate fee.

(B) All applications for a license to practice psychology, independent school psychology, or school psychology shall include verification from the "Association of State and Provincial Psychology Boards (ASPPB)" that the applicant holds a current, valid certificate of professional qualification in psychology (CPQ) or a verification letter from the "National Register of Health Service Providers in Psychology" that the person holds a current, valid credential as a health service provider; or

(1) The grade transcript, bearing official seal, sent directly to the board office by each graduate university or college attended by the applicant; and

(2) Statements, under oath, from those persons who have supervised the applicant's professional work experience in psychology or school psychology. Said statements shall set forth the supervisor's own qualifications, familiarity with the applicant, the extent of the supervision over such applicant, the inclusive dates and number of hours of work supervised, the number of individual and group supervision hours weekly, and an evaluation of the applicant.

(a) In the case of a licensed school psychologist who is working toward admission to the examination for an independent school psychologist license under division (C) of section 4732.10 of the Revised Code and who is employed by a board of education or by a private school meeting standards prescribed by the state board of education under division (D) of section 3301.07 of the Revised Code, verification of the term of employment of said school psychologist shall be in the form of a statement from the superintendent or other similar official.

(b) In the case of an applicant who is licensed or certified as a psychologist or as a school psychologist by the licensing department of another state, a territory, or the District of Columbia or



who holds a diploma issued by the "American Board of Professional Psychology," such statement may be waived if the licensing requirement of the other jurisdiction or the psychology work history of the applicant indicates completion of two years of appropriately supervised experience, including at least one year of postdoctoral experience, prior to original licensure.

(C) The application for licensure shall be deemed to lapse if the applicant has not successfully completed all requirements for licensure within three years after initial filing. Thereafter, a new application shall be necessary for a candidate to pursue licensure.