



Ohio Administrative Code Rule 4733-3-04 The executive director.

Effective: August 1, 2014

The executive director shall be directly responsible to the secretary and shall conduct and care for all correspondence in the name of the board and shall record and file all applications, certificates of registration, examinations, registrations and revocations; keep a record of all meetings and shall maintain a proper account of all the business of the board; shall receive and account for all monies and transfer same to the state treasurer; shall present to the board upon request a report of the transactions of the board of the preceding fiscal year, and a complete statement of the receipts and expenditures of the board.

The executive director shall assemble all necessary information required for preparation of an electronic roster showing the name and address of each registered professional engineer and each registered professional surveyor, as required by law.
