



Ohio Administrative Code

Rule 4734-4-12 Pre-hearing conferences; status conferences.

Effective: August 12, 2002

(A) The hearing officer or presiding board member shall, upon request of either party, schedule a prehearing conference, or may do so on the hearing officer's or presiding board member's own initiative. Further, the hearing officer or presiding board member may direct participation by the representatives of record in such a prehearing conference

(B) Prehearing conferences may be held for the following purposes:

(1) Identification of issues;

(2) Obtaining stipulations and admissions;

(3) Agreements limiting the number of witnesses;

(4) Discussion of documents, exhibits, and witness lists;

(5) Estimating the time necessary for hearing;

(6) Discussion of any other matters tending to expedite the proceedings.

(C) All representatives of record shall attend the prehearing conference fully prepared to discuss the items enumerated in paragraph (B) of this rule.

(D) Procedural orders may be issued by the hearing officer or presiding board member based upon information obtained at a prehearing conference.

(E) With or without written motion from the representative of any party, the hearing officer or presiding board member may convene a status conference with representatives of the parties to address any matter related to preparation for hearing or the conduct of a hearing. The hearing officer



or presiding board member may issue such orders related to preparation for hearing and the conduct of the hearing which in the judgment of the hearing officer or presiding board member facilitates the just and efficient disposition of the subject of the hearing.

(F) Pre-hearing conferences and status conferences may be held via whatever medium is permitted by the hearing officer or presiding board member, i.e. in-person, via telephone, via videoconference, or otherwise.