



## Ohio Administrative Code

### Rule 4734-7-02 Standards and requirements for continuing education.

Effective: May 1, 2022

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(A) It is the responsibility of each licensee to ensure that programs earned for continuing education (CE) credit meet the requirements of this rule.

#### (B) Definitions

(1) CE, other than online CE, is defined as programs at which attendees interact with the instructor and the instructor can speak directly with the participants. A program may be conducted via teleconference so long as the instructor can speak directly with and interact with attendees.

(2) Online CE is defined as interactive online learning over the internet.

(3) Chiropractic CE is defined as programs comprised of one or more of the following subjects: acupuncture; animal chiropractic; chiropractic philosophy and history; clinical diagnosis and examination procedures; diagnostic imaging; clinical documentation; electrodiagnostics; emergency procedures; laboratory procedures; manipulation and adjusting procedures; neurology; nutrition; orthopedics; physiological therapeutics; principles and practice of chiropractic; professional boundaries; public health, hygiene, sanitation; rehabilitative procedures/exercise; risk management and other subjects related to the practice of chiropractic as deemed appropriate by the board.

(4) Acupuncture CE is defined as programs comprised of topics to enhance acupuncture education and competency.

(5) Board mandated CE is defined as programs on the topics of: boundaries and/or trauma informed care; human trafficking awareness; and/or laws and rules of the board.

(6) CE hour is defined as a minimum of fifty minutes of CE activity and shall not include time for meals or breaks.



(C) General requirements for all CE programs

- (1) The program shall have significant intellectual or practical content and the primary objective of the program shall be to improve the licensee's professional competence;
- (2) Programs shall consist of topics of clinical benefit to consumers;
- (3) Instructors shall be qualified by education or experience to provide instruction in the relevant subject matter;
- (4) The program shall be presented in a setting suited to the educational activity of the program;
- (5) The program shall be based upon scientific evidence generally accepted by the profession.

(D) Requirements for online CE

- (1) The program shall have a sufficient method to ensure the participant has earned all of the time required to complete the program;
- (2) The program shall have a mechanism in place for the participant to contact the provider ;
- (3) The program shall include a mechanism to assess the participant's knowledge of the subject matter ;
- (4) The program shall provide verification of attendance or allow the user to print a verification upon completion of the program;
- (5) Programs shall be earned one at a time. The program shall not grant CE credit for multiple programs completed simultaneously.

(E) Prohibited CE

- (1) Topics related to: billing and coding in relation to upcoding or enhanced billing and/or coding



techniques; malpractice defense; practice management; programs wherein promotion of a product or service is the principle purpose of the program; strategies to increase reimbursement; motivational programs; legal courses; professional organizational business meetings; speeches; and practice building;

(2) Authoring articles;

(3) Programs conducted via CD; DVD; audio programs; reading books, articles, or journals; home study courses; correspondence courses; and other mechanisms of self-instruction not defined in this rule.

(F) Licensees who take the board's online laws and rules CE program and pass an assessment shall be granted one hour of board mandated CE credit.

(G) Instructors for CE programs conducted in Ohio shall not be required to apply for a temporary license when demonstrating techniques or procedures on a program participant, provided that the instructor:

(1) Possesses a current, valid and unrestricted chiropractic license in another state or country;

(2) Possesses valid liability coverage at the time of demonstration;

(3) Fully explains the technique or procedure to the participant;

(4) Discloses any potential risks, and;

(5) Obtains written informed consent from the program participant prior to the demonstration.