



Ohio Administrative Code

Rule 4751-1-10.2 Health services executive license.

Effective: January 1, 2026

(A) The board hereby adopts the following health services executive criteria as enacted or hereinafter amended.

(B) Applicants for the voluntary health services executive license (HSE) must meet the current criteria established by the national association of long-term care administrator boards (NAB), and be approved by the board of executives of long-term services and supports.

(C) An applicant for a license as a health services executive who has complied with the requirements of Chapter 4751. of the Revised Code and the rules adopted thereunder, passed the required national examinations, passed the criminal background check, met the criteria established by the board, made application to the board, and has paid a one-hundred-dollar license fee shall be issued a health services executive license certifying that such individual is entitled to use the designation health services executive and/or the initials "HSE."

(D) Applicants for the HSE license must meet all the following requirements of the Administrative Code:

(1) Rule 4751-1-05 of the Administrative Code.

(2) Rule 4751-1-10 of the Administrative Code.

(3) Rule 4751-1-10.1 of the Administrative Code.

(E) Only an individual who has qualified as a health services executive under Chapter 4751. of the Revised Code and the rules adopted thereunder and who holds a current license may use the title "health services executive" or the abbreviation "HSE" after the individual's name. No other person shall use such title or such abbreviation or any other words, letters, sign, card, or device tending to indicate or to imply that the individual is licensed as a health services executive.



(F) Annually a minimum of four clock hours of approved continuing education (NAB or BELTSS approved) shall be required for renewal of the health services executive license. These hours of continuing education are suggested to be in the domain of assisted living services and/or home and community-based services. These hours shall be in addition to any hours required for renewal of a nursing home administrator license. The nursing home administrator license must be kept current to maintain the voluntary health services executive license.

(G) The renewal fee is defined in section 4751.25 of the Revised Code.

(H) The health services executive whose license has not been renewed by the expiration date shall be assessed a late renewal fee as defined in section 4751.25 of the Revised Code.

(I) The license of a health services executive who fails to renew prior to the expiration date shall automatically lapse and become invalid on said date by operation of law.

(J) The license of a health services executive who fails to renew within one year of the license's expiration date shall be considered abandoned and the licensee must reapply for licensure.

(K) Every individual holding a valid license as a health services executive shall display said license in the practice setting which is the individual's principal place of employment.

(L) The board, in its discretion, and otherwise subject to the provisions of Chapter 4751. of the Revised Code and the rules adopted thereunder, may recognize an out-of-state health services executive license or credential.

(M) An individual licensed as a health services executive is subject to the supervision of the board and subject to disciplinary action in accordance with Chapter 4751. of the Revised Code and Chapter 4751-1 of Administrative Code.