



Ohio Administrative Code Rule 4755-63-09 Reinstatement of licensure.

Effective: October 1, 2020

(A) Reinstatement is mandatory for any person wishing to practice who held a license to practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist in the state of Ohio according to Chapter 4779. of the Revised Code.

(B) All applicants for reinstatement must submit a completed application on the forms specified by the section. All applications must be:

- (1) Submitted electronically via the elicense system;
- (2) Electronically signed via the elicense system;
- (3) Contain the fee prescribed by rule 4755-66-03 of the Administrative Code;
- (4) Be accompanied by such evidence, statements, or documents as specified on the application ; and
- (5) Contain proof that the applicant met the appropriate continuing education requirement:
 - (a) For reinstatement applications submitted before March first of the year in which the applicant's license expired, the applicant must complete the number of contact hours of continuing education that were required to renew the expired license. All contact hours used to reinstate the license must be in accordance with rule 4755-65-01 of the Administrative Code. Contact hours used to meet the requirement of this paragraph must not be used to renew the reinstated license.
 - (b) For reinstatement applications submitted on or after March first of the year in which the applicant's license expired, the applicant must complete the number of contact hours specified in paragraph (A) of rule 4755-65-01 of the Administrative Code within the two year period immediately preceding the date the board receives the application for reinstatement. All contact hours used to reinstate the license must be in accordance with rule 4755-65-01 of the Administrative Code. Contact



hours used to meet the requirement of this paragraph must not be used to renew the reinstated license.

(C) The board may require persons filing reinstatement applications to appear in person before the board.

(D) For the purposes of filing an electronic application via the elicense system, the applicant will create a "UserID" and password. The use of the "UserID" and password is solely the responsibility of the person to whom it is issued. The "UserID" and password will constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.

(E) Any application received in accordance with this rule that remains incomplete one year after the initial application filing will be considered to be abandoned and no further processing will be undertaken with respect to that application.

(1) If the application process extends for a period longer than one year, the board may require updated information as it deems necessary.

(2) No application for licensure may be withdrawn without approval of the board.

(3) Submitted fees are neither refundable nor transferable.