



## Ohio Administrative Code Rule 4755:4-1-06 Biennial renewal of license.

Effective: October 11, 2024

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(A) Renewal of an orthotics, prosthetics, orthotics-prosthetics, and pedorthics license happens in accordance with section 4779.20 of the Revised Code.

(1) The following shall be completed to satisfy the requirements of license renewal:

(a) The entire licensure renewal application, including any required forms;

(b) Compliance with the continuing education requirement specified in rule 4755:4-3-01 of the Administrative Code; and

(c) Payment of the renewal fee prescribed by rule 4755-4-01 of the Administrative Code.

(2) The renewal notice will be sent to the e-mail address on file with the board.

(B) All persons licensed as an orthotist, prosthetist, prosthetist-orthotist, and pedorthist shall renew their license by the thirty-first day of January in each odd-numbered year. When a license to practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist is issued by the board on or after October first of an even-numbered year, that license will be valid through the thirty-first day of January of the next odd-numbered year.

(C) Persons who fail to submit the renewal fee, completed application, any other required forms, and/or comply with the continuing education requirement specified in rule 4755:4-3-01 of the Administrative Code by the thirty-first day of January of the odd-numbered year will have their license automatically expire.

(1) A license holder whose license expires for failure to renew shall submit a reinstatement application in accordance with rule 4755:4-1-07 of the Administrative Code. The occupational therapy, physical therapy, and athletic trainers joint board shall approve the reinstatement application



before the person may legally practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist in Ohio.

(2) A license holder who continues to practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist with an expired license is subject to disciplinary action pursuant to section 4779.28 or 4779.99 of the Revised Code.

(D) For the purposes of filing an electronic renewal application via eLicense Ohio or its successor licensing system, the applicant shall create log-in credentials. The use of these credentials is solely the responsibility of the license holder who created it. The credentials shall constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.