



Ohio Administrative Code Rule 4755:4-1-07 Reinstatement of licensure.

Effective: October 11, 2024

(A) Pursuant to rule 4755:4-1-06 of the Administrative Code the orthotist, prosthetist, prosthetist-orthotist, or pedorthics license of a person who fails to comply with the renewal requirements shall automatically expire on the thirty-first day of January of odd-numbered years.

(B) All applicants for reinstatement shall submit a completed application as specified by the joint occupational therapy, physical therapy, and athletic trainers board. All applications shall:

(1) Be submitted electronically via eLicense Ohio or its successor electronic licensing system;

(2) Be electronically signed via eLicense Ohio or its successor electronic licensing system;

(3) Contain the fee prescribed by rule 4755-4-01 of the Administrative Code;

(4) Be accompanied by such evidence, statements, or documents as specified on the application, including viewing any presentation required by the board; and

(5) Contain proof that the applicant met the appropriate continuing education requirement:

(a) For reinstatement applications submitted before March first of the year in which the applicant's license expired, the applicant shall complete the number of contact hours of continuing education that were required to renew the expired license. All contact hours used to reinstate the license shall be in accordance with rule 4755:4-3-01 of the Administrative Code. Contact hours used to meet the requirement of this paragraph shall not be used for the subsequent renewal of the reinstated license.

(b) For reinstatement applications submitted on or after March first of the year in which the applicant's license expired, the applicant shall complete the number of contact hours specified in rule 4755:4-3-01 of the Administrative Code within the two year period immediately preceding the date the board receives the application for reinstatement. All contact hours used to reinstate the license



shall be in accordance with rule 4755:4-3-01 of the Administrative Code. Contact hours used to meet the requirement of this paragraph shall not be used for the subsequent renewal of the reinstated license.

(C) In addition to the information required in paragraph (B) of this rule, the board may also require:

(1) Appearance before the section for a reinstatement interview.

(2) Taking or retaking the examination specified in Chapter 4779. of the Revised Code.

(D) The occupational therapy, physical therapy, and athletic trainers joint board may reinstate a license and may waive payment of late fees for reinstatement when the section determines that a person demonstrates good cause why the person was unable to submit the renewal fee by the prescribed renewal date. In no instance shall the normal renewal fee be waived.

(E) For the purposes of filing an electronic application via eLicense Ohio or its successor licensing system, the applicant will create log-in credentials. The use of these credentials is solely the responsibility of the person who created it. The credentials will constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.

(F) Any application received in accordance with this rule that remains incomplete one year after the initial application filing will be considered to be abandoned and no further processing will be undertaken with respect to that application.

(1) If the application process extends for a period longer than one year, the board may require updated information as it deems necessary.

(2) No application for licensure may be withdrawn without approval of the board.