



Ohio Administrative Code

Rule 4758-13-03 Special circumstances for the renewal of a license or certificate.

Effective: April 1, 2024

(A) Sixty-five years of age or older status:

(1) Licensees or certificate holders who are retired from any full time employment and sixty-five years of age or older may request senior sixty-five plus status.

(2) Fees are reduced.

(3) To be eligible for sixty-five plus status, the licensee or certificate holder shall document that he/she has reached sixty-five years of age and is no longer employed full time.

(4) If the licensee or certificate holder elects to return to full time employment, the senior sixty-five plus status is automatically voided and the fact shall be recognized on the next renewal application.

(5) In order for a licensee or certificate holder to qualify for "senior sixty-five plus status" they shall work twenty hours or less per week.

(B) Inactive, escrow status:

(1) A licensee or certificate holder who temporarily leaves the field for medical reasons, moving out of state, or leaving employment and does not require certification or licensure in the field may request inactive, escrow status for up to five years.

(2) To apply for inactive, escrow status, the licensee or certificate holder shall submit to the board prior to the lapse date:

(a) A request for this status in the board's electronic online application portal;

(b) The required inactive, escrow status holding fee.



- (3) During this period, the licensee or certificate holder shall not practice as a chemical dependency counselor assistant or counselor, or prevention specialist assistant, specialist, or consultant, and shall not use the license, certificate or endorsement designation.

- (4) To reactivate the license or certificate the licensee or certificate holder shall submit a renewal application for reinstatement before the five-year limit expires. The request shall be accompanied by the current renewal fee and submission of documentation of the successful completion of required CEUs within the inactive status period.

- (5) The licensee or certificate holder's lapse date will be two years from the date of reinstatement.

- (6) A licensee or certificate holder who is placed on inactive, escrow status shall still be subject to the code of ethics as defined in rules 4758-8-01 to 4758-8-03 of the Administrative Code.