



## Ohio Administrative Code

### Rule 4758-13-05 Lapsed license or certificate/restoration process.

Effective: July 7, 2014

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(A) A license or certificate that has not been renewed lapses on its expiration date.

(B) Except in the case of the registered applicant (RA) certification, the first two year, renewable chemical dependency counselor assistant (CDCA) certification, and certain military personnel and their spouses, a license or certificate that has lapsed may be restored if the individual applies for restoration no later than two years after the license or certificate has expired.

(1) The registered applicant certification is not renewable and shall not be restored. An individual whose registered application expires may not reapply for the registered applicant certification.

(2) In order to be issued the first two year, renewable CDCA certification an individual whose initial CDCA certification has lapsed shall meet the requirements in paragraph (D) of rule 4758-5-01 of the Administrative Code not later than one year after the initial CDCA certification lapses. Individuals whose initial CDCA certification is lapsed beyond one year shall be required to reapply and meet all requirements for certification as a CDCA.

(3) Military personnel and their spouses shall be granted the renewal or restoration of a certification or license without penalty and without re-examination if either of the following applies:

(a) The license or certificate was not renewed because of the holder's service in the armed forces of the United States or a reserve component of the armed forces of the United States, including the Ohio national guard or the national guard of any other state.

(b) The license or certificate was not renewed because the holder's spouse served in the armed forces of the United States or a reserve component of the armed forces of the United States, including the Ohio national guard or the national guard of any other state, and the service resulted in the holder's absence from this state.



(4) A renewal shall not be granted under paragraph (B)(3) of this rule unless the holder or the holder's spouse, whichever is applicable, has presented satisfactory evidence of the service member's discharge under honorable conditions or release under honorable conditions from active duty or national guard duty within six months after the discharge or release.

(C) The board shall issue a restored license or certificate to an applicant upon payment of any renewal fees and completion of all continuing education requirements which are currently in effect at the time of restoration.

(D) An individual shall not be required to take an examination as a condition of having a lapsed license or certificate restored if it is restored within two years of the date in which it lapsed.

(E) All licenses or certificates are the property of the board and shall be surrendered by the chemical dependency counselor or prevention specialist upon request by the board.