



Ohio Administrative Code

Rule 4765-18-03 Fire and emergency services instructor training program requirements for an accredited institution.

Effective: September 1, 2025

(A) An applicant for a fire and emergency services instructor I certificate to teach shall meet all the following requirements:

(1) In the preceding seven years, an applicant shall have been certified for at least five years as a firefighter, fire safety inspector, or EMS provider;

(2) Possess a current and valid fire and/or EMS certificate to practice;

(3) Complete a fire and emergency services instructor I training course meeting the requirements listed in the "Fire and Emergency Services Instructor Course Packet";

(4) Pass the fire and emergency services instructor I instructional methods examination;

(a) A passing score of at least seventy per cent on the instructional methods examination is required for certification;

(b) The instructional methods examination required for certification shall be passed within three attempts;

(c) If an applicant is unable to pass the instructional methods examination within one hundred eighty days of course completion, the applicant shall complete a new fire and emergency services instructor training course as set forth in Chapter 4765-24 of the Administrative Code and meet all criteria for a fire and emergency services instructor as set forth in this rule.

(5) Submit a completed "Fire and Emergency Services Instructor Initial Application" no later than ninety days after passing the instructional methods examination.

(B) An applicant for a fire and emergency services instructor II certificate to teach shall meet all the



following requirements:

- (1) In the preceding seven years, an applicant shall have been certified for at least five years as a firefighter, fire safety inspector, or EMS provider;
 - (2) Possess a current and valid firefighter and fire and emergency services instructor I certificate, unless completing a fire and emergency services instructor I and II course;
 - (3) Complete a fire and emergency services instructor II training course meeting the requirements listed in the "Fire and Emergency Services Instructor Course Packet";
 - (4) Pass the fire and emergency services instructor II instructional methods examination:
 - (a) A passing score of at least seventy per cent on the instructional methods examination is required for certification;
 - (b) The instructional methods examination required for certification shall be passed within three attempts;
 - (c) If an applicant is unable to pass the instructional methods examination within one hundred eighty days of course completion, the applicant shall complete a new fire and emergency services instructor training course as set forth in Chapter 4765-24 of the Administrative Code and meet all criteria for a fire and emergency services instructor as set forth in Chapter 4765-21 of the Administrative Code.
 - (5) Submit a completed "Fire and Emergency Services Instructor Initial Application" no later than ninety days after passing the instructional methods examination.
- (C) Once certified, instructor applicants must be designated as subject matter instructors by a program director based on the provider certification(s) held, knowledge expertise, experience, and any other program criteria.
- (D) An accredited institution shall maintain documentation of compliance with this chapter.



(E) The division shall consider relevant education, training, or service completed by the holder of a certificate to practice as a member of the armed forces of the United States, the Ohio national guard, the Ohio military reserve, the Ohio naval militia, or the national guard of any other state or a reserve component of the armed forces of the United States; in determining whether the holder of a certificate to practice has met the experience and educational requirements for a certificate to teach as set forth in this chapter.