



Ohio Administrative Code Rule 4765-2-05 Notice of meetings.

Effective: August 1, 2021

(A) Any person or media outlet may obtain information regarding the time and location of all regularly scheduled meetings and information regarding the time, location, and purpose of any special meetings of the board, its committees, subcommittees, and workgroups by requesting to be placed on an email notification list at no cost, or to receive notice by regular mail for a reasonable fee. Requests for notice of meetings may be submitted to the division of EMS in written form, or may be made in person during regular business hours.

(B) Written request for notice of meetings may be general in nature or may be specific to meetings where a particular type of business will be considered. Such requests include the name of the person submitting the request, any organization with which the person is affiliated, mailing address, electronic mail address, telephone number, and whether notice is sought for all or specified types of meetings.

(C) The board provides twenty-four hour advance notice of special meetings of the board, committees, subcommittees and workgroups to representatives of media organizations who have submitted written requests for such notice to the division of EMS. In the event that an emergency meeting is scheduled and twenty-four hour notice is not possible, the board shall notify those representatives of media organizations who have requested notice in accordance with this paragraph, as soon as is reasonably possible after such meeting is scheduled. The notice requested by representatives of media organizations pursuant to this rule may be general or specific in nature.
