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Ohio Administrative Code

Rule 4765-21-13 Exemption from fire and emergency services instructor, assistant fire instructor, or live fire instructor certificate to teach renewal requirements.

Effective: November 1, 2026

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) The executive director, with the advice and counsel of the committee, may grant an applicant for renewal of a fire and emergency services instructor, assistant fire instructor, or live fire instructor certificate to teach a complete or partial exemption from compliance with the continuing education and instructional renewal requirements, as set forth in this chapter and in accordance with this rule.

(B) Complete or partial exemptions may be granted for, but not limited to, the following reasons:

(1) The applicant is on active duty in the armed forces which resulted in the certificate holder's absence from this state:

(a) The applicant shall submit a completed "Exemption Request for Continuing Education for Fire Certificates" form. The request shall include the following:

(i) The continuing education or instructional renewal requirements for which an exemption is sought;

(ii) Justification for the exemption;

(iii) Signature of the certificate holder;

(iv) Proof of active duty in the armed forces during the certification cycle for which the exemption is requested.

(b) A request for an armed forces exemption shall be submitted no later than six months from discharge of active duty.

(2) The applicant has a medical hardship or unusual circumstances that impact the applicant's ability to comply with the continuing education or instructional renewal requirements for renewal of the certificate to teach.

(a) The applicant shall submit a completed "Exemption Request for Continuing Education for Fire Certificates" form. The request shall include the following:

(i) The continuing education or instructional renewal requirements for which an exemption is sought;

(ii) Justification for the exemption;

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(iii) Signature of the certificate holder.

(b) A request for exemption shall be submitted to the division before the expiration date of the instructor training certificate.

(c) If a request for exemption is received after the expiration date of the certificate to teach, the executive director may consider the request if the executive director determines there are extenuating circumstances affecting either the submission of the request for exemption in a timely manner, or the ability of the certificate holder to comply with the continuing education or instructional requirements.

(C) Two or more consecutive exemptions for continuing education and instructional renewal requirements shall not be permitted.