



## Ohio Administrative Code

### Rule 4766-3-15 Changes to be reported to the board.

Effective: June 15, 2022

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(A) Ambulette service shall notify the board using the MTLS online system prior to or not less than ten days after changes in:

(1) Executive officers or board members;

(2) Directors;

(3) Ownership of a licensed ambulette service;

(4) Purchase or acquisition of a licensed ambulette service;

(a) The purchaser shall be required to submit a new application for licensure, complete appropriate inspections, and pay all applicable fees if operating as a separate business (different tax ID number);  
or

(b) The purchaser shall report to the board that the acquired service and vehicles will be absorbed into his or her existing licensed service (same tax ID number).

(5) Tax ID or EIN number;

(6) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) When a permitted ambulette is permanently withdrawn from service, the licensed ambulette service shall delete the vehicle using the MTLS online system and remove the decal from the right rear window and destroy it.

(C) Within ten days of the date a licensed ambulette service ceases to operate, it shall return to the



board all vehicle permits and the certificate of licensure.

(D) Within ten days of the date a licensed ambulette service ceases to operate a satellite location, it shall return to the board the certificate of licensure.

(E) A licensed ambulette service may apply at any time for change of address of headquarters location. The change shall be made using the MTLIS online system . The ambulette service shall also ensure compliance with rule 4766-3-04 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.