



## Ohio Administrative Code

### Rule 4781-12-04 Application for manufactured home park license.

Effective: January 20, 2020

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(A) On or after the first day of December but before the first day of January of the next year, every person who intends to operate a manufactured home park shall procure a license to operate the park for the next year from the division. A person shall obtain a separate license to operate each manufactured home park. This provision shall apply to all manufactured home parks except new manufactured home parks opened for business subsequent to January first of each year. An application for a license to operate a new manufactured home park during any part of the year shall be filed as hereinafter provided not less than thirty days before the manufactured home park is scheduled to open for business. If the applicable license fee charged under paragraph (C) of this rule is not received by the division by the close of business on the last day of December, the applicant for the license shall pay a penalty equal to twenty-five per cent of the applicable license fee. The penalty shall accompany the license fee. If the last day of December is not a business day, the penalty attaches upon the close of business on the next business day.

(B) The operator of a manufactured home park shall make application for a license to the division. The operator shall apply for a separate license to operate each manufactured home park. The application form shall be prescribed by the division and shall contain pertinent information relative to the licensing of the manufactured home park. In the event that operation of a park is transferred, application by the new park operator must be made to the division no less than thirty days after the transfer has occurred.

(C) The division may charge a fee for an annual license to operate such a park. The fee shall be determined in accordance with section 4781.27 of the Revised Code and shall include the cost of licensing and all inspections.