



## Ohio Administrative Code

### Rule 4906-2-26 Practice before the board and designation of counsel of record.

Effective: December 11, 2015

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(A) Except as otherwise provided in paragraphs (B), (C), and (D) of this rule, each party shall be represented by an attorney at law authorized to practice before the courts of this state, with the exception of an individual person who is appearing on his or her own behalf.

(B) An out-of-state attorney may seek permission to appear pro hac vice before the board in any activity of a case upon the filing of a motion. The motion shall include all the information and documents required by paragraph (A)(6) of section 2 of rule XII of the Rules of the Government of the Bar of Ohio.

(C) Certified legal interns may appear before the board under the direction of a supervising attorney in accordance with rule II of the Supreme Court Rules for the Government of the Bar of Ohio. No legal intern shall participate in a board hearing in the absence of the supervising attorney without:

(1) The written consent of the supervising attorney.

(2) The approval of the board or the administrative law judge.

(D) Where a party is represented by more than one attorney, one of the attorneys shall be designated as the "counsel of record," who shall have principal responsibility for the party's participation in the proceeding. The designation "counsel of record" shall appear following the name of that attorney on all pleadings or papers submitted on behalf of the party.

(E) No attorney shall withdraw from a board proceeding without prior written notice to the board and shall serve a copy of the notice upon the parties to the proceeding.

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