



## Ohio Administrative Code

### Rule 5101:1-3-12.7 Vocational educational training.

Effective: November 1, 2022

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(A) Which section of the Revised Code applies to vocational education training?

(1) Section 5107.05 of the Revised Code authorizes the director of job and family services to adopt rules as necessary to comply with Title IV-A, Title IV-D, federal regulations, state law and the state plan.

(2) The county agency shall administer the work activity programs in accordance with the requirements contained in this rule and not in accordance with sections 5107.01, 5107.40, 5107.43, 5107.58 and 5107.60 of the Revised Code.

(B) What is vocational educational training?

(1) Vocational educational training means organized education programs that are directly related to the preparation of individuals for employment in current or emerging occupations requiring training.

(2) Vocational educational training shall be provided by education and training organizations.

(3) Acceptable types of vocational educational training include, but are not limited to:

(a) Baccalaureate or advanced degrees;

(b) Associate degree;

(c) Instructional certificate program;

(d) Industrial skills certificate;

(e) Non-credit coursework; and



(f) Basic skills education and English as a second language (ESL) courses when they are a necessary and regular part of the vocational educational training.

(C) What hours of participation in vocational educational training may count toward work participation?

(1) Hours of participation are actual hours spent in the classroom not semester or quarter credit hours.

(2) The county agency may count supervised homework time and up to one hour of unsupervised time for each hour of class time. Total homework time counted for participation cannot exceed the hours required or advised by a particular education institution. The county agency shall document the homework expectations of the educational program in order to count homework time.

(D) What are the limitations on counting vocational educational training toward work participation?

(1) For each work eligible applicant or participant no more than twelve months of vocational educational training will count toward work participation in a lifetime.

(2) Not more than thirty per cent of the number of individuals assigned to vocational educational training in all families and in two parent families shall count toward monthly work participation as described in rule 5101:1-3-01 of the Administrative Code.

(E) How is tuition covered?

(1) The participant shall make reasonable efforts, as determined by the county agency, to obtain a loan, scholarship, grant or other assistance to pay for the tuition, including a federal pell grant under 20 U.S.C. 1070a(12/2015), an Ohio instructional grant under section 3333.12 of the Revised Code, and an Ohio college opportunity grant under section 3333.122 of the Revised Code.

(2) When the participant is unable to obtain sufficient assistance to pay the tuition the Ohio works first program may pay the tuition. The county agency may enter into a loan agreement with the



participant to pay the tuition. The total period for which tuition is paid and loans made shall not exceed two years.

(3) When the participant volunteers to participate in the vocational education program for more hours each week than the hours assigned, the program may pay or the county agency may loan the cost of the tuition for the assigned number of hours.

(4) A county agency that provides loans pursuant to paragraph (E)(2) of this rule shall establish procedures governing loan application for and the approval and administration of loans granted.