



## Ohio Administrative Code

### Rule 5101:12-80-05.3 Payment processing and disbursement.

Effective: May 1, 2025

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(A) Payment processing involves five steps:

(1) A payment is deposited in a child support payment central (CSPC) collection account and transferred to the office of child support master concentration account.

(2) The payment is posted when there is sufficient information, including at least two of the five posting identifiers, as defined in paragraph (C) of rule 5101:12-80-05 of the Administrative Code, all without conflict.

(3) The payment is transferred via electronic file from the CSPC automated payment processing system to the support enforcement tracking system (SETS).

(4) The payment is applied to the corresponding case/order combination or recoupment account in SETS.

(5) The payment is disbursed.

(B) A payment that is not an exception item will be disbursed within the following time frames:

(1) Described in rules 5101:12-50-32 to 5101:12-50-32.10 of the Administrative Code, when the payment is a federal income tax refund offset payment;

(2) Within fifteen days after the end of the month of collection, when the payment is assigned under a Title IV-E foster care maintenance assignment;

(3) Within two business days after the end of the month of collection, when:

(a) The payment was assigned pursuant to an Ohio works first assignment during the month of



collection;

(b) The payment is for the amount of funds retained by the state that exceeds the amount of cash assistance paid to the family; and

(c) The payment is disbursed to the family; or

(4) Within two business days of the date of collection, for any other payment.

(C) In accordance with Part 302.38 of Chapter III of Title 45 of the Code of Federal Regulations (12/20/2016), a payment that is to be made to a family will be made directly to the:

(1) Resident parent;

(2) Legal guardian;

(3) Caretaker relative having custody of or responsibility for the child;

(4) Judicially-appointed conservator with a legal duty to the custodial parent and the child; or

(5) An alternate caretaker designated in a record by the custodial parent. "Alternate caretaker" means a nonrelative caretaker who is designated in a record by the custodial parent to take care of the child for a temporary time period.