



Ohio Administrative Code

Rule 5101:2-37-03 PCSA requirements for completing the family assessment.

Effective: July 5, 2020

(A) The public children services agency (PCSA) shall complete the "Family Assessment" in the statewide automated child welfare information system (SACWIS) for both of the following reports:

(1) Intra-familial child abuse and neglect reports assigned to alternative or traditional response pathway, including third party.

(2) Dependency reports.

(B) The PCSA shall complete the "Family Assessment" on all cases transferred for ongoing PCSA services prior to completion of the case plan pursuant to rule 5101:2-38-01 or 5101:2-38-05 of the Administrative Code, except for the following family in need of services reports:

(1) Deserted child.

(2) Emancipated youth.

(3) Permanent surrender.

(4) Interstate compact on placement of children.

(C) The PCSA shall complete the "Family Assessment" regarding the family of the alleged child victim/child subject of the report. Family includes all of the following individuals, as applicable:

(1) Alleged child victim/child subject of the report.

(2) Siblings of the alleged child victim/child subject of the report, including step or half siblings residing in the home.



- (3) Parent, guardian, custodian or caretaker residing in the home of the alleged child victim/child subject of the report.
 - (4) Paramour of the custodial parent, guardian, custodian or caretaker residing in the home.
 - (5) Children of the paramour residing in the home.
 - (6) Other children residing in the home of whom the parent, guardian, custodian or caretaker has custody or guardianship.
 - (7) A related or unrelated adult residing in the home having routine responsibility for care of the alleged child victim/child subject of the report and siblings.
 - (8) An individual having regular contact with the alleged child victim/child subject of the report who may contribute to the risk of maltreatment to the child based upon their behaviors and interactions with the child or family.
- (D) If an order of shared parenting has been issued and there has not been a residential parent designated by the court, the PCSA shall complete the "Family Assessment" on the family members residing with the custodian who has physical care of the alleged child victim/child subject of the report at the time the incident occurred.
- (E) For all reports involving an infant identified as affected by legal or illegal substance abuse or withdrawal symptoms resulting from prenatal or postnatal substance exposure as defined in rule 5101:2-1-01 of the Administrative Code the PCSA is to document at case closure in the "Family Assessment" the plan of safe care as prescribed in paragraph (S) of rule 5101:2-36-03 of the Administrative Code.
- (F) The PCSA shall complete the "Family Assessment" no later than forty-five days from the date the PCSA screened in the report. The PCSA may extend the time frame by a maximum of fifteen days if information needed to complete the "Family Assessment" cannot be obtained within forty-five days and the reasons are documented in the case record pursuant to rule 5101:2-36-11 of the Administrative Code.