



## Ohio Administrative Code

### Rule 5101:4-3-29 Food assistance employment and training: appraisal.

Effective: July 1, 2017

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(A) What is an appraisal?

As a condition of supplemental nutrition assistance program (SNAP) eligibility, individuals subject to the work registration requirement described in paragraph (A)(5) of rule 5101:4-3-11.1 of the Administrative Code who are applying for or are in receipt of SNAP benefits are required participants in the SNAP employment and training program (SNAP E&T). Required participants must be assessed to determine the best assignment for their skills and needs to move them toward self-sufficiency and personal responsibility.

(B) What is required in the appraisal process?

As part of the appraisal process, the county agency shall:

(1) Screen to identify possible victims of domestic violence in accordance with rule 5101:1-3-20 of the Administrative Code. Victims of domestic violence may be excused from assignment to a work activity as described in paragraph (F) of rule 5101:4-3-11.1 of the Administrative Code; however, the individual may still choose to participate.

(2) Develop an employability plan with each individual to achieve the goal of self-sufficiency and personal responsibility. The employability plan shall be signed by the individual.

(3) Assign each individual to one or more employment and training activities as referenced in rules 5101:4-3-33, 5101:4-3-34, and 5101:4-3-35 of the Administrative Code.

(4) Provide a copy and an explanation to each individual of their rights and responsibilities described in paragraphs (D)(3)(a) to (D)(3)(d) of rule 5101:4-2-07 of the Administrative Code.

(5) When an individual discloses, has, or appears to have a physical or mental condition that



substantially limits one or more major life activities, the county agency shall offer additional screening to the individual consistent with the requirements of rule 5101:9-2-02 of the Administrative Code and the Americans with Disabilities Act (ADA) plan adopted by the county agency in accordance with rule 5101:9-2-02 of the Administrative Code. When additional screening indicates the presence of a disability, the plan for employability made in accordance with this paragraph, shall be consistent with the county agency's ADA plan and shall include a description of each reasonable modification requested and made for an individual with a disability.

(C) What happens if the assistance group member fails to cooperate with the appraisal process?

(1) Failure without good cause to attend an appraisal interview or to complete an appraisal by any required participant shall result in a sanction in accordance with paragraph (B) of rule 5101:4-3-11.1 of the Administrative Code.

(2) If the individual fails or refuses, without good cause, to comply in full with any provision of their employability plan, the county agency shall sanction the individual in accordance with paragraph (B) of rule 5101:4-3-11.1 of the Administrative Code.

(D) How is good caused determined?

Good cause is determined in accordance with paragraphs (C) and (F) of rule 5101:4-3-11.1 of the Administrative Code.

(E) When shall an appraisal be completed?

(1) No later than thirty days from the authorization of SNAP benefits at initial certification and recertification;

(2) Any time reinstatement of eligibility is completed; and

(3) When the county agency determines the assistance group's circumstances warrant any additional appraisals.