



Ohio Administrative Code

Rule 5101:6-2-07 State hearings: notice of the right to a state hearing - child support services.

Effective: January 17, 2025

(A) Notice at the time of application

- (1) Public assistance recipients will be informed, in writing, of the right to a state hearing. Notification will be mailed or personally delivered within five business days of the date of receipt of a referral made by the public assistance agency to the child support enforcement agency (CSEA).
- (2) Individuals who are not public assistance recipients who request child support services will be informed, in writing, of the right to a state hearing. Notification will be mailed or personally delivered at the time an application is provided to the individual.
- (3) The JFS 04059 "Explanation of State Hearing Procedures" will be used.

(B) Notice of acceptance or denial

- (1) Within twenty days of receipt of a non-public assistance application for child support services, the CSEA will notify the applicant of acceptance or denial of the application.
- (2) The JFS 07647 "Notice of Case Status Application" will be used.

(C) Notice of a modification denial

- (1) When the CSEA has determined that a request for modification is not supported, the CSEA will notify the requesting party of that determination.
- (2) The notification will include the date and reason for the termination and will be accompanied by the JFS 04059.

(D) Notice of case closure



(1) The CSEA will notify the recipient of child support services in writing at least sixty days prior to taking administrative action to close the child support case when services are proposed for termination pursuant to rule 5101:12-10-70 of the Administrative Code.

(2) The JFS 07046 "Pending Case Closure Notice" will be used to provide notification of case closure.