



Ohio Administrative Code

Rule 5101:6-20-15 State hearings: administrative disqualification hearing procedures.

Effective: January 17, 2025

(A) The following provisions apply to the administrative disqualification hearing process:

(1) The accused individual and authorized representative will be provided access to documents and regulations in accordance with rule 5101:6-5-01 of the Administrative Code.

(2) The accused individual, the authorized representative and the local agency have the right to request the issuance of subpoenas in accordance with rule 5101:6-5-01 of the Administrative Code.

(3) The local agency may provide transportation to the accused individual in accordance with rule 5101:6-5-01 of the Administrative Code.

(4) The time and place of the administrative disqualification hearing will be in accordance with rule 5101:6-6-01 of the Administrative Code.

(5) The accused individual is entitled to one postponement of the scheduled hearing.

(a) The request for postponement will be received by the bureau of state hearings at least ten days prior to the date of the scheduled hearing.

(b) The hearing will not be postponed for more than thirty days.

(B) The following provisions apply to the conduct of the administrative disqualification hearing:

(1) The accused individual and the local agency have the right to be represented by legal counsel in accordance with rule 5101:6-5-01 of the Administrative Code.

(2) The administrative disqualification hearing will be conducted informally, in accordance with rule 5101:6-6-02 of the Administrative Code.



- (3) Attendance at the administrative disqualification hearing will be limited, in accordance with rule 5101:6-6-01 of the Administrative Code.
- (4) Administrative disqualification hearings will be recorded in accordance with rule 5101:6-6-03 of the Administrative Code.
- (5) The role of the agency representative at the administrative disqualification hearing will be as described in rule 5101:6-6-02 of the Administrative Code.
- (6) The accused individual and/or authorized representative will have the rights described in rule 5101:6-6-02 of the Administrative Code.
- (7) The role of the hearing officer at the administrative disqualification hearing will be as described in paragraph (C) of rule 5101:6-6-02 of the Administrative Code, except that paragraphs (C)(14) and (C)(15) of rule 5101:6-6-02 of the Administrative Code do not apply.
- (8) At the hearing, the hearing officer will advise the accused individual and representative that they may refuse to answer questions during the hearing.
- (9) Once the administrative disqualification hearing has begun, the accused individual may no longer waive the right to a hearing. If the local agency or the bureau of state hearings has not received a signed JFS 04026 "Waiver of Administrative Disqualification Hearing," or an approved Ohio department of job and family services equivalent, prior to the time of the scheduled hearing, the hearing officer will proceed with the hearing and render a written decision.