



## Ohio Administrative Code Rule 5120-12-06 Issuance of passes.

Effective: [September 13, 2025](#)

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(A) The licensed facility may issue passes for the temporary release from a licensed facility of prisoners transferred to transitional control status for certain limited purposes in accordance with division (D) of section 2967.26 of the Revised Code.

(B) Passes may be issued only for the following purposes:

(1) To visit a dying relative;

(2) To attend the funeral of a relative;

(3) To visit with family;

(4) To arrange or attend employment

(5) To aid in the prisoner's rehabilitation and facilitate successful reentry, as determined by the facility director (or designee).

(6) To promote determinants of success and health as applied to corrections.

(C) A pass from a licensed facility in which a prisoner is confined on transitional control may only be granted for a period of time no longer than is reasonably necessary to accomplish the purpose or purposes for which the pass is intended and only if all of the following requirements are met and approved by the program director or designee of the licensed facility:

(1) Completion of the orientation phase.

(2) Completion of designated assessments and screenings.



- (3) Development of a success plan or treatment plan.
- (4) Demonstration of progress towards the criminogenic domains outlined in the goals and objectives established in the success plan or treatment plan.
- (5) Demonstration of adherence to behavioral expectations.
- (6) No single pass will exceed forty-eight consecutive hours.
- (7) No prisoner on transitional control will be granted a pass to a destination outside the state of Ohio.
- (8) A pass request for overnight leave will be granted only to a single pre-approved location.
- (9) No prisoner on transitional control will be permitted to go on a pass to or be transported by an individual convicted of a felony offense within the past five years or released from felony supervision within the last five years unless authorized by the Bureau of Community Sanctions.
- (D) The pass approval process will follow the steps outlined below:
  - (1) Any prisoner on transitional control applying for a pass will submit the request to the case manager of the licensed facility in which the prisoner resides.
  - (2) The licensed facility will review the pass request.
  - (3) For any unescorted pass, the licensed facility will investigate the destination after receipt of the request for investigation. If the prisoner requests a pass outside the county of the licensed facility, they will request that the licensed facility serving the transitional control prisoners in that county or the adult parole authority unit serving the county of the pass location conduct the investigation. Minimally, the investigating authority will :
    - (a) Verify that the location of the pass is a legitimate residence.



(b) Verify that the prisoner will be residing with the person designated as host on the pass request and that a background investigation is completed by the Bureau of Community Sanctions on all adults residing at the residence .

(c) Verify the purpose of the pass and that all other pass requirements have been met.

(4) The facility director or designee will approve or disapprove of the pass request, within a reasonable amount of time, and communicate their decision to the relevant parties. No pass request will be granted or considered valid unless signed by the facility director or designee.

(E) Passes are authorized at any time for a verifiable emergency when approved by the facility director or designee .

(F) Any prisoner released on a pass pursuant to this rule who violates any part of this rule or any condition or rule of transitional control, will be subject to a violation sanction, which may include revocation of transitional control. Any prisoner who presents an immediate threat to the safety or security of any person or place may be returned directly to the prison institution from which he was transferred to transitional control, notwithstanding any provision to the contrary in any other administrative rule.

(G) Any prisoner released on a pass who fails to return as designated, or whose deviation from the conditions and terms of the pass and the transitional control program constitutes a substantial risk of failure to return as designated, may be declared a violator at large. The time between the declaration that the prisoner is a violator at large and the prisoner's subsequent return to an Ohio correctional institution will not be credited toward the completion of the prisoner's prison term or period of supervision, but all other time on transitional control will be so credited.