



Ohio Administrative Code Rule 5120-17-06 Issuance of passes.

Effective: September 13, 2025

(A) The treatment provider may issue passes for the temporary release from a treatment facility of prisoners transferred into the substance use disorder treatment program for certain limited purposes. No passes are to be issued to a prisoner within thirty days of the prisoner's arrival to the treatment facility.

(B) Passes may be issued for the following purposes:

- (1) To visit a dying relative;
- (2) To attend the funeral of a relative;
- (3) To visit with family;
- (4) To arrange or attend employment;
- (5) To aid in the prisoner's rehabilitation and facilitate successful reentry, as determined by the treatment provider facility director (or designee).
- (6) To promote determinants of success and health as applied to corrections.

(C) A pass from a treatment provider facility in which a prisoner is confined in the substance use disorder treatment program may only be granted for a period of time no longer than is reasonably necessary to accomplish the purpose or purposes for which the pass is intended and only if all of the following requirements are met:

- (1) Completion of the orientation phase.
- (2) Completion of designated assessments and screenings.



- (3) Development of a success plan or treatment plan.
 - (4) Demonstration of progress towards the criminogenic domains outlined in the goals and objectives established in the success plan or treatment plan.
 - (5) Demonstration of adherence to behavioral expectations.
 - (6) No single pass will exceed forty-eight consecutive hours.
 - (7) No prisoner in the substance use disorder treatment program is to be granted a pass to a destination outside the state of Ohio.
 - (8) A pass request for overnight leave is to be granted only to a single pre-approved location.
 - (9) No prisoner in the substance use disorder treatment program is permitted to go on a pass to or be transported by an individual convicted of a felony offense within the past five years or released from felony supervision within the last five years unless authorized by the Bureau of Community Sanctions. Prisoners are not to be approved for a pass to a residence of any victim or co-defendant involved in any of the prisoner's past or present offenses.
- (D) The pass approval process follows the steps outlined below:
- (1) Any prisoner in the substance use disorder treatment program applying for a pass is to submit the request to the case manager in the treatment facility in which the prisoner resides.
 - (2) The treatment provider will review the pass request.
 - (3) For any unescorted pass, the treatment provider will investigate the destination after receipt of the request for investigation. If the prisoner requests a pass outside the county of the treatment provider, the provider will request that the treatment provider serving the treatment transfer prisoners in that county or the adult parole authority unit serving the county of the pass location conduct the investigation. Minimally, the investigating authority will: :



- (a) Verify that the location of the pass is a legitimate residence.:
- (b) The Verify that the prisoner will be residing with the person designated as host on the pass request and that a background investigation is completed by the Bureau of Community Sanctions on all adults residing in the residence .
- (c) The Verify the purpose of the pass and that all other pass requirements have been met.
- (4) The treatment provider director or designee will approve or disapprove the pass request within a reasonable amount of time and communicate the decision to the relevant parties. No pass request will be granted or considered valid unless signed by the treatment provider director or designee.
- (E) Passes are authorized at any time for a verifiable emergency when approved by the facility director or designee.
- (F) Any prisoner released on a pass pursuant to this rule who violates any part of this rule or any condition or rule of the substance use disorder treatment program, is subject to a violation sanction, which may include revocation of the substance use disorder treatment program. Any prisoner who presents an immediate threat to the safety or security of any person or place may be returned directly to the prison institution from which he was transferred into the substance use disorder treatment program, notwithstanding any provision to the contrary in any other administrative rule.
- (G) Any prisoner released on a pass who fails to return as designated, or whose deviation from the conditions and terms of the pass and the substance use disorder treatment program constitutes a substantial risk of failure to return as designated, may be declared a violator at large. The time between the declaration that the prisoner is a violator at large and the prisoner's subsequent return to an Ohio correctional institution will not be credited toward the completion of the prisoner's prison term, but all other time in the substance use disorder treatment program will be so credited.