



## Ohio Administrative Code

### Rule 5120-9-53 Classification and reclassification of inmates.

Effective: May 8, 2006

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(A) Each institution shall establish and maintain a classification committee(s). The committee shall include a unit manager or designee, and other members as appointed by the unit manager. The classification committee shall have jurisdiction over annual and special security level reviews, work assignments, community release screening, transfer requests, and program placement.

(B) Prior to a hearing of the classification committee the inmate shall be provided with notice no less than forty-eight hours prior, unless waived by the inmate. This notice shall inform the inmate of the purpose of the hearing, that the inmate may make or submit a written statement if the inmate chooses, and that the inmate has the right to meet with at least one member of the committee. This notice shall be on a form designated for that purpose.

(C) During a classification hearing the committee shall review and consider the inmate's needs, including programming needs reflected in the inmate's reentry accountability plan, evaluate placement and progress, security and any other relevant matters. Each inmate shall have a classification hearing no less than annually.

(D) After the classification committee hearing, the committee shall make a written summary of the hearing, including their recommendation and reasons for such recommendation and forward this to the warden or designee. The inmate shall be promptly notified of the recommendation of the committee and of the right to appeal the recommendation to the warden or designee. The notice to the inmate shall be on a form designated for that purpose. The warden or designee shall approve or disapprove the recommendation or make an alternative recommendation or decision. The warden's decision shall be communicated in writing to the inmate. Security level reviews and transfer request decisions may further be appealed to the bureau of classification.