



**Ohio Administrative Code**  
**Rule 5120-9-53 Classification committees.**  
**Effective: January 22, 2026**

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(A) Each institution will establish and maintain a classification committee(s). The committee will include a unit manager or designee, and other members as appointed by the unit manager. The classification committee has jurisdiction over annual and special security level reviews, work assignments, community release screening, transfer requests, and program placement.

(B) Prior to a hearing of the classification committee the inmate will be provided with notice no less than forty-eight hours prior, unless waived by the inmate. This notice informs the inmate of the purpose of the hearing, that the inmate may make or submit a written statement if the inmate chooses, and that the inmate has the right to meet with at least one member of the committee. This notice will be on a form designated for that purpose.

(C) During a classification hearing the committee reviews and considers the inmate's needs, including programming needs reflected in the inmate's case plan, evaluates placement and progress, security, and any other relevant matters. Each inmate will have a classification hearing at least annually.

(D) After the classification committee hearing, the committee will make a written summary of the hearing, including their recommendation and reasons for such recommendation and forward this to the warden or designee. The inmate will be promptly notified of the recommendation of the committee and of the right to appeal the recommendation to the warden or designee. The notice to the inmate will be on a form designated for that purpose. The warden or designee will approve or disapprove the recommendation or make an alternative recommendation or decision. The warden's decision will be communicated in writing to the inmate. Security level reviews and transfer request decisions may be further appealed to the bureau of classification.