



## Ohio Administrative Code

### Rule 5120:1-7-04 Ohio jail advisory board.

Effective: July 18, 2021

---

(A) The common goals of the Ohio department of rehabilitation and correction (ODRC) and the Ohio jail community require that a Ohio jail advisory board (OJAB) be established to advise and assist the deputy director of operations of the ODRC to promote cooperative practitioner involvement in the development of jail standards and policies for the safe, secure, humane, and efficient operation of jails in Ohio.

(B) The OJAB shall fulfill all duties delegated to it by the deputy director of operations of the ODRC and the jail community for purposes of advising on the following topics which may include, but are not limited to: jail inspection reports (e.g., appeals, action plans, and variance requests); minimum standards for jails; jail classification; jail construction or renovation; certification of jails; and jail management best practices.

(C) The membership of the OJAB shall be comprised of the director of the ODRC, or designee, ODRC administrative staff involved in the management of minimum standards for jails, and ODRC legal counsel. Also, the director of the ODRC shall appoint as OJAB members taken from lists of nominees representing and furnished by the following groups, government entities, or professional associations with the following minimum number of representatives: three from the Buckeye state sheriffs association including a jail administrator; three from the Ohio association of chiefs of police including a jail administrator; three (one each from the north, south, and at large) from the county commissioners association of Ohio; one from the Ohio prosecuting attorney's association; one from the Ohio association of criminal defense lawyers; one from the Ohio judicial conference; three from the Ohio municipal league; one from the Ohio department of mental health; one from the Ohio department of health; one from the Ohio department of youth services; and other state-level, cabinet agencies as deemed appropriate. The director of the ODRC may appoint other members as deemed necessary. Oversight of OJAB will be provided by the director of the ODRC through the bureau of adult detention.

(D) In nominating members for appointment to OJAB, the group, government entity, or professional



association seeking representation shall choose a demographically (e.g., geographically and jail classification) representative group of nominees. OJAB members shall be designated voting members or ex-officio members upon appointment.

(E) Ex-officio members include an indefinite number of persons from such groups, government entities, or professional associations as the director of the ODRC may determine. Such members will not have the right to vote, but may attend meetings and comment on matters under consideration by OJAB.

(F) Voting members shall be appointed to a three-year fixed term and reappointed at the discretion of the director of the ODRC.

(G) The officers of the OJAB shall include a chairperson, a vice chairperson, and a secretary. The OJAB shall meet, at least, once every three months and at the discretion of the chairperson.

(H) A majority of the voting members or their designees present at a meeting shall constitute a quorum for transacting any of the OJAB's business, with a majority vote of those members being required to make a recommendation.

(I) The director of the ODRC, or designee, shall develop by-laws governing, but not limited to, the following matters: appointment of members to the OJAB and their voting rights; election, terms, and duties of officers; scheduling and procedures of meetings; and establishment of committees. Such by-laws shall be subject to the approval of the OJAB.

(J) The OJAB shall exercise no administrative function over the ODRC. The members of the OJAB shall not receive compensation, but shall receive reimbursement for actual and necessary expenses incurred for official business, including expenses incurred in attending OJAB meetings and functions.