



## Ohio Administrative Code Rule 5120:1-8-06 Communication.

Effective: January 1, 2025

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(A) (Important) There will be no limitation on the amount of incoming or outgoing mail or correspondence via the postal service when the inmate is responsible for the costs of postage.

(B) (Important) Incoming inmate mail, correspondence and packages will be opened and inspected to intercept contraband or non permitted items. Outgoing mail may be inspected or opened at the discretion of the jail administrator or designee. The jail will document procedures for the appropriate disposition of intercepted items.

(C) (Important) Legal mail or correspondence will be opened and inspected in the presence of the inmate to intercept contraband. Outgoing mail may be inspected or opened, in the presence of the inmate, at the discretion of the jail administrator or designee. The jail will document procedures for the appropriate disposition of intercepted items.

(D) (Important) Mail, correspondence and packages will only be withheld, read or rejected based on legitimate jail interests of order and security and is justified and approved by the jail administrator or designee in writing. The inmate will be notified if mail is withheld or rejected.

(E) (Important) If a jail offers email or instant messaging service to inmates in accordance with division (C)(1) of section 341.42 of Revised Code, the incoming and outgoing emails or messages will be subject to review for security reasons.

(F) (Important) Indigent inmates will receive writing materials, envelopes and postage for two letters per week.

(G) (Important) Inmates will have access to inmate telephone services.

(H) (Important) Inmates will have access to legal counsel of record including telephone contact, written communication, and confidential visits.



(I) Inmates identified as foreign nationals will have access to the diplomatic representative of their country of citizenship.