



Ohio Administrative Code

Rule 5139-17-03 Overview; days of care reporting.

Effective: November 10, 2001

An attendance record form designed to record and accumulate agency days of childcare will be provided by the department and must be maintained at the community residential provider for a period of three years after the close of the department's fiscal year. The originals are to be submitted on or before the fifth of each month to the department's regional office responsible for the provider's operation for validation. Upon validation, a regional office staff member will sign and forward the originals to the central office bureau of accounting, retain a copy for their files and forward a copy to the provider.
