



## Ohio Administrative Code Rule 5139-36-13 Physical plant.

Effective: October 16, 2017

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- (A) The CCF conforms to all applicable zoning ordinances.
- (B) The CCF conforms to all applicable state and local building fire codes. The authority having jurisdiction documents annual compliance. All deficiencies contained within an inspection report shall be corrected within the time frame as specified.
- (C) There is documentation by a qualified source that the interior finishing materials in juvenile living areas, exit areas, and places of public assembly are in accordance with recognized codes.
- (D) The CCF shall have written fire prevention procedures specifying practices to ensure the safety of staff, juveniles and visitors. These include, but are not limited to:
- (1) Provision for an adequate fire protection service.
  - (2) A system of fire inspections and testing of equipment at least quarterly.
  - (3) An annual inspection by local or state fire officials or other qualified person(s).
  - (4) Availability of fire protection equipment at appropriate locations throughout the CCF. Staff shall be trained accordingly.
  - (5) A fire alarm system and an automatic detection system which is approved by the authority having jurisdiction. All system elements are tested on a quarterly basis; a state fire official or other qualified authority approves the adequacy and operation of the systems annually.
  - (6) The CCF, in the event of an emergency, shall provide an alternative power source which includes provision for heating, lighting and food service.



(E) The CCF shall have posted in all areas, emergency exit plans that are properly positioned, clear, distinct and permanently marked in order to ensure the timely evacuation of juveniles, staff and visitors in the event of fire or other emergencies. Posted exit signs shall include location of fire extinguishers, first aid kits, and other available, essential life-safety equipment.

(F) The CCF shall have a written policy and procedure which provide that the CCF complies with all applicable governmental regulations and standards. At a minimum, these policies cover the following:

- (1) Sanitation inspection
- (2) Water supply testing
- (3) Waste disposal
- (4) Housekeeping
- (5) Clothing and building supplies
- (6) Hair care services

(G) The CCF is within reasonable distance of public transportation or other means of transportation is available.

(H) Each living unit is designed so that individual rooms, day rooms, and program areas are in close proximity to staff offices for the purposes of communication and interaction.

(I) The number of juveniles does not exceed the rated capacity, which includes living units of the facility, as established by the original design plus beds added with coded and approved additions or renovations. Holding and isolation rooms shall not be included in the CCFs rated capacity.

(J) Each of the living units is designed for single occupancy sleeping rooms. All sleeping rooms in the CCF shall have, at a minimum, access to, but not necessarily within the sleeping room:



(1) Sanitation facilities:

(a) Toilet above floor level available for use twenty-four hours a day

(b) Wash basin and drinking water

(c) Hot and cold running water

(2) Sleeping rooms without plumbing facilities shall have an established communication linkage to staff with documentation of response.

(3) A bed above floor level and storage space.

(4) Lighting of at least twenty foot candles at desk level and in the personal grooming area.

(5) Provisions for natural lighting and seating space.

(6) A minimum of sixty square feet of unencumbered floor space per juvenile.

(K) The CCF shall have a written policy, procedure, and practice providing that male and female juveniles do not occupy the same sleeping rooms or living units.

(L) The CCF shall have a written policy, procedure and practice providing that juveniles and adults do not share sleeping rooms.

(M) Each juvenile is provided a bed, mattress, and a supply of sanitized linen. Used bed linens and towels shall be laundered weekly. Bedding and mattresses shall be sanitized prior to reissue.

(N) Within reasonable limits, the juveniles shall be permitted to decorate their living and sleeping quarters with personal possessions, pictures and posters.

(O) The CCF has, at a minimum, one operable toilet for every six juveniles. Toilet areas shall have a



door; toilets shall be separated by partitions to provide individual privacy while ensuring reasonable security and supervision. Urinals in male units may be substituted for up to one-half of the toilets in female/male facilities. All housing units with five or more juveniles shall have a minimum of two toilets.

(P) The CCF has, at a minimum, one operable washbasin with hot and cold running water for every six juveniles.

(Q) The CCF has one operable washer and one operable dryer for every sixteen juveniles or equivalent laundry capacity is available within one mile of the CCF.

(R) The CCF shall provide spaces for:

(1) Counseling or interview space in or near the living unit

(2) Space to accommodate group meetings

(3) Space for religious services

(4) Visiting area

(S) Dayrooms with space for varied juvenile activities are situated immediately adjacent to the juvenile sleeping areas, but are separated from them by a floor-to-ceiling wall. Dayrooms provide a minimum of thirty-five square feet of space per juvenile (exclusive of lavatories, showers, and toilets) for the maximum number expected to use the dayroom at one time.

(T) Dayrooms provide sufficient seating and writing surfaces for every juvenile using the dayroom at one time. Dayroom furnishings are consistent with the security needs of the juveniles assigned.

(U) There are at least fifteen square feet of floor space per juvenile for those occupying the dining room or dining area.

(V) When the CCF provides food service, the kitchen is a separate and distinct area with ten square



feet per juvenile or two hundred square feet, whichever is less.

(W) When medical services are provided in-house, the CCF shall have a secure medical room with private medical examination facilities available.

(X) Confinement rooms shall be in close proximity to the living unit and shall provide for washing, drinking, toilet and safety needs of the confined juvenile.

(Y) With the exception of the auditorium/gymnasium, the CCF shall contain air conditioning and a back-up ventilation system. Temperatures in indoor living and work areas are appropriate to the summer and winter comfort zones.

(Z) The total indoor activity area provides space for a least one hundred square feet per juvenile based on the annual average daily population.

(AA) Each CCF shall have an outdoor recreation area that is well maintained and adequately designed to accommodate regularly scheduled recreation and group athletic activities.

(BB) The CCF shall provide adequate storage space for the following:

(1) Operational and administrative supplies

(2) Storage of juveniles property and personal belongings

(3) Adequate areas for clothing, bedding, and CCF supplies

(4) Closets for storage of cleaning supplies and equipment are located in each principal area and are well ventilated

(CC) The CCF shall have a written policy, procedure, and practice that shall designate the specific duties that juveniles must assume in the care and upkeep of their own sleeping and living quarters.

(DD) If the CCF is on the grounds of any type of adult correctional facility or juvenile detention



facility, it is self contained and separated by sight and sound.

(EE) The CCF shall have a written policy and procedure requiring that the CCF administrator, in conjunction with the CCFs governing body, develop and implement a system designed to detect internal and external areas of the building with equipment deterioration, safety hazards and unsanitary conditions and to provide for the proper reporting of needed corrections or modifications.