



## Ohio Administrative Code

### Rule 5160-46-10 Ohio home care waiver: supplemental transportation service.

Effective: September 22, 2025

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This rule sets forth the definition of the supplemental transportation service as well as the provider requirements and specifications for the delivery of the service. Providers are also subject to the conditions of participation set forth in rule 5160-44-31 of the Administrative Code. Services are reimbursed in accordance with rule 5160-46-06 of the Administrative Code.

(A) "Supplemental transportation services" are transportation services that are not available through any other resources that enable an individual to access waiver services and other community resources specified on the individual's person-centered services plan (PCSP). Supplemental transportation services include but are not limited to assistance in transferring the individual from the point of pick-up to the vehicle and from the vehicle to the destination point.

(B) Supplemental transportation services do not include services, performed in excess of what is specified on the individual's person-centered services plan..

(C) Agency supplemental transportation service providers will:

- (1) Maintain a current list of drivers.
- (2) Ensure all drivers providing supplemental transportation services are age eighteen years or older.
- (3) Maintain a copy of the valid driver's license for each driver.
- (4) Maintain collision and liability insurance for each vehicle and driver used to provide supplemental transportation services.
- (5) Obtain and exhibit evidence of a valid motor vehicle inspection from the Ohio highway patrol for each vehicle used in the provision of supplemental transportation services.



(6) Obtain and maintain a certificate of completion of a course in first aid for each driver used to provide supplemental transportation services, that is not solely internet-based, that includes hands-on training by a certified first aid instructor and a successful return demonstration of what was learned in the course. Obtain certification that education was received from the authorizing health care professional about health and welfare considerations appropriate for an individual or group setting.

(7) Ensure drivers are not the individual's foster caregiver or legally responsible family member as defined in rule 5160-45-01 of the Administrative Code.

(D) Non-agency supplemental transportation service providers will:

(1) Be age eighteen years or older.

(2) Possess a valid driver's license.

(3) Maintain collision and liability insurance for each vehicle used to provide supplemental transportation services.

(4) Obtain and exhibit evidence of a valid motor vehicle inspection from the Ohio highway patrol for each vehicle used in the provision of supplemental transportation services.

(5) Complete and maintain a certificate of completion of first aid from a class that is not solely internet-based, that includes hands-on training by a certified first aid instructor, and a successful return demonstration of what was learned in the course. Obtain certification that education was received from the authorizing health care professional about health and welfare considerations appropriate for an individual or group setting.

(6) Not be the individual's foster caregiver or legally responsible family member as defined in rule 5160-45-01 of the Administrative Code.

(E) All supplemental transportation service providers will:

(1) Maintain documentation that, at a minimum, includes a log identifying the individual transported,



the date of service, pick-up point, destination point, mileage for each trip, and the signature of the individual receiving supplemental transportation services, or the individual's authorized representative. The individual's or authorized representative's signature of choice will be documented on the individual's PCSP and will include any of the following: a handwritten signature, initials, a stamp or mark, or an electronic signature.

(2) Maintain a daily vehicle inspection log.

(3) Ensure a fire extinguisher is in each vehicle.

(4) Ensure potentially harmful items (such as lighters, sharp objects, etc.) are not left in vehicles.

(F) Supplemental transportation services will be provided in accordance with the individual's person-centered services plan.