



Ohio Administrative Code

Rule 5180:1-3-01 Regional prevention councils operation and regional prevention council member duties.

Effective: January 1, 2026

Regional prevention councils are established to serve child abuse and child neglect prevention regions created and defined under section 3109.171 of the Revised Code.

(A) Meetings and notices.

(1) All business transactions of each council are to be conducted in public meetings. Each council is to meet in compliance with division (H) of section 3109.172 of the Revised Code at the call of the chairperson and as scheduled by the regional prevention coordinator.

(2) Public notice of meetings will specify the time and place of the meeting.

(a) Each council will maintain a list of persons who have requested notice of all meetings.

(b) Any person may obtain electronic mail notification of the time and place of any regularly scheduled meeting by requesting such notification from the council before the close of the business day prior to the meeting.

(c) In the event of a special meeting, the council will notify all listed persons by electronic mail notification as soon as possible after the special meeting is scheduled.

(3) Quorum.

A majority of the actual number of county prevention specialists that have been appointed to the council at the time of a meeting where official action is to be taken constitutes a quorum to conduct a meeting. A majority of those members present and voting yes on a proposal constitutes a favorable vote. All votes are to be conducted by roll call.

(4) Councils may hold public meetings by means of video conference or any other similar electronic



technology so long as the council is in compliance with all of the following:

- (a) Regional councils are to provide notification of meetings held under this section to the public and to the media that have requested notification of a meeting at least seventy-two hours in advance of the meeting by reasonable methods by which any person may determine the time, location, agenda of the meeting, and the manner by which the meeting will be conducted, except in the event of an emergency requiring immediate official action. In the event of an emergency, the regional council coordinators are to immediately notify the news media that have requested notification and the Ohio children's trust fund (OCTF) executive director of the time, place, and purpose of the meeting.
- (b) Regional councils are to provide the public access to a meeting held by means of video conference or any other similar electronic technology that the public would otherwise be entitled to attend commensurate with the method in which the meeting is being conducted, including for example, livestreaming by means of the internet, television, cable, or public access channels, or by means of any other similar electronic technology. Regional council coordinators are to ensure that the public can observe and hear the discussions and deliberations of all the members of the council, whether the member is participating in person or electronically. Members of the council are to have a sufficient internet or other electronic connection to allow the member to be seen and heard clearly, and are to be visible at all times.
- (c) All votes taken during the meeting are to be taken by roll call vote unless there is a motion for unanimous consent, and the motion is not objected to by a member of the council. If a vote is taken unanimously, the council will provide the public with information on how the members of the council voted, including any members who abstained from voting.
- (d) Any member of the council who intends to attend a meeting by means of video conference or other similar electronic technology is to notify the chairperson and the council coordinator of that intent not less than forty-eight hours before the meeting, except in the case of an emergency. An emergency is defined as any action necessitating immediate council action whereby failure to act would result in statutory or regulatory non-compliance or severe operational disruption of the council and the action was reasonably unforeseeable.
- (e) If, upon the notification of an upcoming council meeting, and not later than forty-eight hours



before the meeting, the greater of at least ten per cent of the members of the council or two members of the council, notifies the chairperson of the council that an item in the agenda is to be acted upon at a meeting conducted fully in person, upon the acknowledgment of the chairperson and the council coordinator of receipt of the notification, the council is to take action on the item of the agenda only at a meeting conducted fully in person.

(5) All public meetings of the councils are to comply with the requirements in division (B)(3)(e) of section 121.221 of the Revised Code. For the purposes of complying with the definitions requirement in division (B)(3)(e) of section 121.221 of the Revised Code, the following definitions are adopted:

- (a) "Major nonroutine expenditure" means any expenditure not governed by the OCTF board.
- (b) "Significant hiring decision" means any hiring decision whatsoever.

(B) Officers and their duties.

(1) The chairperson serves as a nonvoting member of the council. The chairperson is to preside at all council meetings or may call upon the vice chairperson to preside during a meeting.

(2) A vice chairperson is to be selected by the council from among the members of the council in the first quarter of each state fiscal year.

(a) The vice chairperson is to preside in the event of the absence of the chairperson or upon the request of the chairperson.

(b) When presiding over a council meeting, the vice chairperson becomes a nonvoting member and functions in the same capacity as the chairperson.

(C) Each regional prevention council member will assist the regional prevention coordinator in conducting the needs assessments as outlined in division (J)(2) of section 3109.172 of the Revised Code by identifying and providing appropriate local data to inform prevention plan development, implementation, and monitoring.