



Ohio Administrative Code

Rule 5180:2-18-10 Emergency, disaster and health-related plans for an approved child day camp.

Effective: July 1, 2026

(A) What are the emergency posting, weather emergency drill and safety drill, and emergency preparedness and response requirements for an approved child day camp?

(1) Post emergency phone numbers, readily in view in all program activity areas. Phone numbers are to include the seven digit backup number as well as the area code if area code must be dialed to complete the call and include the following emergency numbers:

- (a) Emergency squad.
- (b) Hospital.
- (c) Police department.
- (d) Fire department.
- (e) Poison control.
- (f) Public children's services agency (PCSA).
- (g) Local health department.
- (h) Local emergency management agency (EMA).

(2) Have a written emergency preparedness and response plan (EPRP) with procedures for:

- (a) Medical, dental, and transport-related emergencies, including emergency phone numbers, in addition to 9-1-1.
- (b) Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding or earthquakes.
- (c) Emergency outdoor or indoor lockdown due to threats of violence which includes active shooter, bioterrorism or terrorism.
- (d) Emergency evacuation and relocation procedures due to hazardous materials and spills, gas leaks or bomb threats, or due to threats of violence which include active shooter, bioterrorism, or terrorism.
- (e) Outbreaks, epidemics or other infectious disease emergencies.
- (f) Loss of power, water or heat.



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- (g) Other threatening situations that may pose a health or safety hazard to the children at the day camp.
- (h) Conduct monthly fire and weather emergency drills.
- (i) Conduct an emergency/lockdown drill at least once each year when the camp is open and serving children.

(3) The EPRP is to include details for:

- (a) Shelter in place or evacuation, how the approved child day camp will care for and account for the children until they can be reunited with the parent.
- (b) Assisting children with special needs and/or chronic health conditions.
- (c) A designated safe site where staff and children can safely relocate and remain when evacuated.
- (d) Reunification with parents.
 - (i) Emergency contact information for the parents and the approved child day camp.
 - (ii) Procedures for notifying and communicating with parents regarding the location of the children if evacuated.
 - (iii) Procedures for communicating with parents during loss of communication, no phone or internet service available.
- (e) The location of supplies and procedures for gathering necessary supplies for children if required to shelter in place.
- (f) What to do if a disaster occurs during the transport of children or when on a field trip or routine trip.
- (g) Making the plan available to all child day camp staff members and employees.
- (h) Training of staff or reassignment of staff duties as appropriate.
- (i) Updating the plan on a yearly basis.
- (j) Contact with local emergency management officials.



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(k) Continuity of operations, including how the approved child day camp would provide essential services and continue to function in an extended emergency.

(B) What is a serious incident?

- (1) Death of a child at the approved child day camp.
- (2) An incident, injury or illness that requires professional medical consultation or treatment for a child.
- (3) An unusual or unexpected incident which jeopardizes the safety of a child, child day camp staff member, or employee of an approved child day camp.

(C) What does the approved child day camp do if there is a serious incident?

The approved day camp is to:

- (1) Log in to Ohio statewide licensing system by the next business day to report the incident as described in paragraph (B) of this rule.
- (2) This notification does not replace reporting to the public children services agency (PCSA) if there are any concerns of child abuse and/or neglect as required by rule 5180:2-18-09 of the Administrative Code.
- (3) Print the completed serious incident report in the Ohio statewide licensing system and give to the parent or the person picking up the child to meet this notification requirement.
- (4) If a child is transported by anyone other than a parent for emergency treatment the child's health and medical records required by rule 5180:2-18-11 of the Administrative Code are to accompany the child. The child day camp administrator or a child day camp staff member is to stay with the child until the parent assumes responsibility for the child's care.

(D) What are the communicable disease requirements for an approved child day camp?

- (1) Any child enrolled and attending the child day camp with signs or symptoms of illness listed in appendix A to this rule is to be immediately isolated and discharged to their parent or guardian or person designated by the parent or guardian.
- (2) The DCY 08087 "Communicable Disease Chart" is to be displayed in the size available in the Ohio department of job and family services (ODJFS)



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forms central in order for individuals to easily read, identify and respond to communicable diseases.

(a) The child day camp is to follow the requirements listed on the DCY 08087.

(b) If the communicable disease is required to be reported to the local health department, the child day camp is to report the communicable disease in the Ohio statewide licensing system in accordance with paragraph (B) to this rule by the end of the next business day.

(3) No later than the end of the next business day, the child day camp is to notify parents when their child has been exposed to a communicable disease listed on the DCY 08087.

(4) The child day camp is to release employees and staff members who have a communicable disease or who are unable to perform their duties due to illness.

(E) What are the specific procedures the approved day camp needs to follow for standard precautions?

(1) Blood spills shall be treated cautiously and decontaminated promptly. Disposable non-latex gloves shall be worn during contact with blood or bodily fluids which contain blood, such as vomit or feces in which blood can be seen.

(2) Surfaces contaminated with blood or bodily fluids containing blood shall first be cleaned with hot, soapy water and then sanitized with an appropriate bleach solution which is prepared on a daily basis according to product guidelines, or other acceptable disinfectant solution which is environmental protection agency (EPA) rated as hospital disinfectant with a label claim for mycobactericidal activity.

(3) Disposal of materials that contain blood requires a sealable, leakproof plastic bag or double bagging in plastic bags that are securely tied.

(4) Non-disposable items, such as clothing that contains blood, shall be placed in a sealable, leakproof plastic bag or double bagged in plastic bags that are securely tied and sent home with the child.

(5) Sharp items used for procedures on children with special care needs, such as lancets for finger sticks or syringes, require a disposable container called a "sharps container." This is a container made out of durable, rigid material which safely stores the lancets or needles until they are disposed of properly. Sharps containers are to be stored out of the reach of children.