



Ohio Administrative Code Rule 5180:2-9-12 Service plans.

Effective: August 13, 2026

(A) When is a service plan to be developed for a child or teenage mother admitted to a residential facility?

The service plan is to be developed in writing and approved within thirty days before or after a child's or teenage mother's admission to the residential facility.

(B) Who is to be invited to help create and carry out the service plan?

(1) The following are to be invited to a meeting for the purpose of the development and implementation of the service plan:

(a) The child, as appropriate to age and functioning level, including a child involved in OhioRISE.

(b) The child's family, if applicable.

(c) The individual or agency that placed the child.

(d) The guardian ad litem (GAL) and probation officer, if applicable.

(e) The court appointed special advocate (CASA), if applicable.

(f) Staff members of the residential facility who provide direct care or service to the youth.

(g) OhioRISE care coordinator, if applicable.

(2) If any party is unable to attend in person, their input may be obtained and documented in writing or through phone or virtual participation.

(C) Who is authorized to approve the service plan in writing?

(1) A licensed social worker.

(2) A licensed independent social worker.

(3) A licensed professional counselor.

(4) A licensed professional clinical counselor.

(5) A civil service employee engaging in social work or professional counseling for a residential facility operated by a public children services agency (PCSA) or a local public entity (LPE) as described in rule 5180:2-5-02 of the Administrative Code. If a civil service employee is not a licensed social worker or licensed



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counselor, the employee is not to approve service plans for any other facility except a residential facility operated by the PCSA they are employed with.

(D) What is the service plan to include, at a minimum?

- (1) A description of child specific goals and objectives the placement is designed to achieve including the timeframe for meeting the placement goals and objectives.
- (2) A statement of the placement plans upon discharge.
- (3) A description of educational, counseling, recreational, vocational, religious and health care activities or services that will be provided to the child by the residential facility.
- (4) A review of medication the child is currently prescribed pursuant to rule 5180:2-9-14 of the Administrative Code.
- (5) A description of any specialized services that will be provided or arranged.
- (6) Frequency of progress reports to be provided to the individual or agency having custody which placed the child.
- (7) Specifications for visitation between the child or teenage mother and family or friends, pursuant to rule 5180:2-9-16 of the Administrative Code.
- (8) A behavior intervention plan that is to identify each behavioral management technique to be used with the child and the techniques that are not advised based upon the child's medical, psychological or developmental history. Behavioral management techniques selected are to be based, at a minimum, upon the following considerations:
 - (a) The age, size and developmental level of the child.
 - (b) Known behavioral triggers for the child.
 - (i) Effective positive behavioral interventions and de-escalation strategies.
 - (ii) Preferred coping mechanisms or supports that help the youth self-regulate.
 - (c) The nature, pattern, and number of complaints or adjudicated felonies against the child.



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- (d) The previous placement history of the child (absences without leave, disciplinary problems).
 - (e) An assessment completed by a certified or licensed health care professional that documents whether there are medical restrictions to the use of specific behavior management interventions or behavior management techniques.
 - (f) An assessment completed by a certified or licensed practitioner of behavioral science that documents whether there are psychological or developmental restrictions to the use of specific behavior management interventions or behavior management techniques.
 - (g) The behavior intervention plan including all considerations outlined in paragraph (D)(8) of this rule are to be documented in the service plan.
- (9) Specifications for supervision of the child.
- (a) The service plan is to specify the type of supervision needed for the child, including any conditions under which the child may be permitted unsupervised time in the community.
 - (b) The child's legal custodian is to approve any unsupervised community time. This approval is to be documented in the service plan.
- (E) What are the requirements for conducting service plan reviews in a residential facility?
- (1) Service plan reviews are to be conducted no later than ninety days after the initial approval and every ninety days from the most recent review thereafter.
 - (2) For each review, the facility is to invite all individuals involved in the development and implementation of the service plan.
 - (a) If the status or assignment of an individual has changed, the facility is to invite the current individual or representative in that role.
 - (b) A lack of prior response or participation does not remove the opportunity to extend an invitation for subsequent reviews.
 - (3) In consultation with the individual or agency holding custody of the child, the team is to evaluate the entire plan and make any necessary amendments.
 - (4) The service plan review is to include an assessment of the current adjustment of the child and a determination of whether the child should remain in the facility.



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(5) Reviews should be scheduled at reasonable times to ensure availability and participation of all invited parties.

(F) Where should information regarding service plans be documented?

(1) Documentation of invitations and any input provided outside of the service plan review should be included in the child's record.

(2) The reviews are to be documented in the child record.

(G) Who receives copies of the service plan and its reviews?

(1) A residential facility is to provide a written copy of the service plan and service plan review to the individual or agency that placed the child.

(2) The residential facility is to document that the service plan and service plan review was provided to the individual or agency that placed the child.

(H) Where is the service plan and behavior plan kept for staff access?

(1) Each youth's service plan and behavior plan are to be accessible onsite at the residential facility and available for review by staff responsible for the youth's care.

(2) Staff should review the plans regularly to ensure consistent, informed care and timely responses to the youth's needs and behaviors.