



Ohio Administrative Code Rule 5717-1-10 Statutory transcripts.

Effective: January 19, 2016

- (A) Within forty-five days of the filing of a notice of appeal, the board of revision, tax commissioner, county auditor, municipal board of appeal, or director of development services, as appropriate, shall certify to the board a transcript of the record of the proceedings before it, together with all evidence considered in connection therewith.
- (B) If the issue appealed is addressed in a municipal corporation's ordinance or regulation, the municipal board of appeal shall include a copy of the ordinance or regulation in its certified transcript.
- (C) Upon written request, the board may grant additional time to certify the transcript, generally limited to an additional fifteen days.
- (D) An abbreviated transcript may be certified if it appears a preliminary issue affecting the board's jurisdiction exists, e.g., an untimely appeal, or if any party files a motion raising a jurisdictional issue. The abbreviated transcript shall be submitted on an expedited basis and shall include sufficient information to allow the board to address the jurisdictional issue/motion and must be clearly designated as an "abbreviated transcript." If the board finds that jurisdiction has been properly vested, a supplemental statutory transcript shall be certified within fourteen days of the date of issuance of the order finding jurisdiction.
- (E) Transcripts shall be transmitted to the board electronically in the manner prescribed by the board.
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