



Ohio Administrative Code Rule 901-5-08 Society constitution.

Effective: May 2, 2022

(A) No society may amend the society's constitution or by-laws unless a majority of the membership which votes at the annual election of the board of directors or at the annual meeting of the membership of the society, whichever is specified in the constitution of the society, approves the proposed amendment.

(B) Amendments to the constitution or by-laws may be proposed by:

(1) A majority of the board of directors at a scheduled meeting voting in favor of placing an amendment on the ballot; or

(2) A petition filed with the secretary of the society at least fourteen days prior to the annual election of the board of directors or to the annual meeting of the membership of the society, whichever is specified in the constitution of the society. Any such petition shall:

(a) Set forth the proposed amendment; and

(b) Bear the signatures and addresses of not less than twenty-five members of the society.

(C) The directors of a society shall:

(1) Submit any properly proposed amendment to the membership of the society:

(a) At either the annual election or the annual meeting of the membership of the society, whichever is specified in the constitution of the society; and

(b) In such a manner that the members may vote on each amendment separately.

(2) Publish notice of each such amendment and instructions on how to obtain a copy of the proposed



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amendment in at least one newspaper of general circulation in the county or district concerned, on the society's website, and/or via mail or electronic mail not less than three and not more than ten days before the election or annual meeting at which the amendment will be voted upon.

(D) Each society shall file with the department a copy of the society's constitution and by-laws. Said copies shall be certified to be true and correct by the president and secretary of the society.

(E) Each society shall file a certified copy of each change in the society's constitution and by-laws with the department within sixty days following the date on which the amendment is effective.