



Ohio Administrative Code Rule 901:1-4-10 Recordkeeping.

Effective: November 1, 2025

(A) Permit holders shall monitor and maintain records appropriate to the species documenting the unique identification for each animal as described in division (B)(3) and (D) of section 935.04 of the Revised Code, and the acquisition and disposition of each animal. If any venomous snake is possessed, owner must also maintain records regarding the appropriate anti-venom and its location for each snake.

(B) Cleaning and feeding schedules, veterinary care, and pest control records shall be kept at the facility at which the animal is housed and available upon request during inspections. These records must be retained for one year past the expiration of the permit and any subsequent renewals.

(C) An owner applying for a renewal of their existing permit shall identify additional animals not on the original registration permit.

(D) Records required by division (A) of section 935.15 of the Revised Code shall be:

(1) Kept at the facility at which the animal is housed;

(2) Submitted to the department within thirty days; and

(3) Retained for one year past the expiration of the permit and any subsequent renewals.
