



## Ohio Administrative Code

### Rule 901:13-2-02 Notice of public meetings (sunshine rule).

Effective: May 11, 2020

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Notice of all public meetings of the Ohio soil and water conservation commission shall be given in accordance with the following procedure:

(A) Any person may determine the time and place of regularly scheduled meetings or the time, place, and purpose of any special meeting by calling on the telephone the Ohio department of agriculture or by visiting the department's website [www.agri.ohio.gov](http://www.agri.ohio.gov).

(B) Any person may obtain advance notice of all meetings at which any specific type of public business is to be discussed by identifying the type of public business for which he desires to be notified and by supplying the Ohio department of agriculture with stamped self-addressed envelopes. The director of the Ohio department of agriculture will mail to such person a notice of the time, place, and type of business to be discussed at the meeting at least four calendar days before the meeting is scheduled unless the meeting is an emergency meeting.

(C) The Ohio department of agriculture will maintain a list of representatives of the news media who have requested in writing notice of special or emergency meetings. The Ohio department of agriculture shall mail such representatives notice at least four days before special meetings or shall telephone notice at least twenty-four hours before special meetings. In the event of an emergency meeting the representatives of the news media who have requested notification of emergency meetings shall be notified immediately of the time, place, and purpose of the meeting. News media requesting notice pursuant to this paragraph shall supply the Ohio department of agriculture with the name, mailing address, and telephone number of the representative to be contacted.

(D) The Ohio soil and water conservation commission shall provide the director of the Ohio department of agriculture with the time, place, and purpose of meetings requiring public notice under the provision of this rule within sufficient time to enable the director of the Ohio department of agriculture to comply with the provisions of this rule.