

**3356-10-03    Affiliated scholars.**

- (A) Policy statement. The university encourages the affiliation of non-university individuals engaged in appropriate scholarly activity. Such appointments are either externally funded or non-remunerative.
- (B) Definition. “Affiliated scholars” are individuals with a record of ongoing scholarship or research who are independent scholars, visitors, ~~or adjunct faculty, or retired full-time faculty members.~~ Affiliated scholars are expected to hold the appropriate terminal degree and to be engaged in ongoing scholarly activity or outreach efforts of the university that support the university’s mission.
- (C) Parameters.
  - (1) ~~An affiliated scholar’s~~ scholar’s appointment is temporary and does not carry university duties.
  - (2) ~~Affiliated scholars~~ An affiliated scholar may have access to university facilities and services, including university email, as defined by the appropriate department chair and dean who will act as their sponsor.
  - (3) Usual and customary charges for the use of university facilities and services are the responsibility of the affiliated scholar.
  - (4) Affiliated scholars will credit ~~Youngstown state~~ the university in publications stemming from scholarly activity conducted while affiliated with the university. Copies of publications will be provided to the director of research services.
  - (5) Affiliated scholars may serve as principal investigator, responsible for preparing applications for externally funded grants, sponsored agreements and contracts, when such approval is included in the letter of appointment. The affiliated scholars will follow university procedures and assign to ~~Youngstown state~~ the university indirect cost reimbursement awarded by the sponsor or sponsoring agency.

- (6) The university administers any grant monies awarded to the affiliated scholar whose grant application names ~~Youngstown state~~ the university as the institutional affiliation.
  - (7) The eligibility for email retention for retired faculty members acting as affiliated scholars will be reevaluated on a regular basis by their sponsor. If they continue to meet the necessary engagement criteria, their email account will be renewed. Failure to review will result in email access being disabled immediately.
- (D) Procedures.
- (1) An affiliated scholar request and/or endorsement letter from a faculty member, who takes responsibility for the affiliated scholar, shall be submitted to the department chair.
  - (2) The department chair, in cooperation with the dean of the college and the director of research services are responsible for the review and the nomination of the affiliated scholar to the provost and vice president of academic affairs.
  - (3) Offers of appointment as affiliated scholars are the responsibility of the provost and vice president for academic affairs.