

3358: 14-3-25 Sick leave ~~Vacation~~ donation policy for ~~graded~~ employees.

- (A) Policy statement: Northwest state community college is committed to recruiting and retaining quality employees ~~in the administrative areas~~. To accomplish this goal the college strives to stand out as an employer of choice. The college goal is to create a community that supports ~~graded~~ employees and their families and the college regards family care concerns as legitimate and important.
- (B) The purpose of the ~~vacation~~ sick leave donation policy is to provide financial assistance during approved unpaid leaves of absence due to serious, life-threatening or terminal illness and/or injury to self or immediate family members. This policy visibly demonstrates the college's commitment to work/life integration. The human resource department will be responsible for the administration of this policy and procedure.

Effective: 2/26/2021

CERTIFIED ELECTRONICALLY

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Certification

02/12/2021

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Date

Promulgated Under:	111.15
Statutory Authority:	3358
Rule Amplifies:	3358
Prior Effective Dates:	03/16/2015